

Job Title: Planner II (Economic Development)

Requisition ID: 13619

Company

The City of Vancouver is striving to become the greenest city in the world, and a city powered entirely by renewable energy before 2050. We are proud to be one of BC's Top Employers, Canada's Best Diversity Employers, and one of Canada's Greenest Employers. With employees that have helped Vancouver consistently rank as one of the world's most livable cities, the City values a diverse workforce which represents the vibrant community we so proudly serve.

Consider joining our committed team of staff and being part of an innovative, inclusive and rewarding workplace.

Main Purpose & Function

The Economic Development Planner provides professional economic development policy planning services for the City of Vancouver. Through the application of specialized economic development and land use planning expertise, the Economic Development Planner will help to ensure that Vancouver continues to support existing businesses and Business Improvement Associations, seeks opportunities to attract new investment and encourages local employment and sustained economic development now and for the future.

This is a Regular Fulltime position. Examples of some of the near term priority projects that the Economic Development Planner will contribute to include: the Employment Lands and Economy Review project and the upcoming City-wide planning initiative.

This is a professional position that involves managing junior staff and consultants.

Specific Duties & Responsibilities

- Project management of economic development policy research, studies and initiatives.
- Application of economic planning concepts to land-use, transportation and financial policy and planning projects.
- Prepare strategic plans to carry out economic development initiatives.
- Review and research economic trends, policy and the future of work.
- Support business retention and growth through policy and programs.
- Continue efforts to grow and support small businesses through implementation of programs and services designed to champion small business economy.
- Develop policies and programs to promote industrial and commercial business investment.
- Help business navigate municipal policies, regulations and processes.
- In collaboration with partners: promote new business and/or industrial opportunities, assist with identifying, expanding and relocating business in Vancouver including acting as a liaison between businesses and City departments and other government agencies, and develop and monitor strategies to attract investment in Vancouver.
- Source and develop economic, property, demographic and or other statistical information to support economic planning initiatives.
- Undertake qualitative and quantitative analysis of economic and demographic data for use in projects and for making recommendations.
- Convene and work with technical and citizen advisory and stakeholder groups to support economic development planning initiatives.
- Prepare and disseminate communication materials.
- Write reports, facilitate meetings and present to other staff, management, external stakeholders and City Council.
- Supervise junior staff, clerical staff and consultants.
- Provide direction and guidance to the work of professional consultants engaged by the City.
- Support and facilitate public consultations including community events, workshops and meetings. (including weekday evenings and weekends)

Qualifications

Education and Experience:

- A university graduate degree in planning or related discipline recognized by the Canadian Institute of Planners with progressive experience related to the duties and responsibilities of the position (minimum of 2 years' professional experience); or an equivalent combination of education and experience is required.

- A university graduate degree in economics is desired.
- Membership or eligibility for membership in the Canadian Institute of Planners is desired.
- Proven experience developing urban planning policy in a multi-stakeholder environment, including the use of conflict resolution and interest-based mediation skills to achieve mutually agreeable solutions.
- Experience supervising and delegating work.
- Experience related to the duties and responsibilities of the position is required.

Knowledge, Skills and Abilities:

- In depth knowledge of economic development and land use issues in Vancouver is required.
- Proven ability to manage complex and controversial policy planning projects is required
- Ability to exercise initiative and sound judgement in managing workload while delivering complex projects on time and on budget.
- Ability to clearly communicate complex issues through Council reports and presentations, or comparable documentation and presentations.
- Familiarity with and knowledge of Vancouver's land use, transportation and financing growth policy is preferred.
- Knowledge of City of Vancouver processes and project management methodologies would be an asset.

Business Unit/Department: Planning, Urban Design & Sustainability (1275)

Affiliation: CUPE 15 Non Pks

Employment Type: Regular Full Time

Position Start Date: August, 2019

Salary Information: Pay Grade GR-031: \$48.78 to \$57.7 per hour

Application Close: July 14, 2019

We thank all applicants for their interest. However, only those selected for an interview will be contacted. Learn more about our commitment to diversity and inclusion.