



Make working for  
The City work for you.



## Senior Planner

If you are committed to public service, enjoy collaborating with others, share our values and have a desire to learn and grow, join [The City of Calgary](#). City employees deliver the services, run the programs and operate the facilities which make a difference in our community. We support work-life balance, promote physical and psychological safety, and offer competitive wages, pensions, and [benefits](#). Together we make Calgary a great place to make a living, a great place to make a life.

The City is committed to fostering a respectful, inclusive and equitable workplace which is representative of the community we serve. We welcome those who have demonstrated a commitment to upholding the values of equity, diversity, inclusion, anti-racism and reconciliation. Applications are encouraged from members of groups that are historically disadvantaged and underrepresented. Accommodations are available during the hiring process, upon request.

We are seeking Senior Planners for two specialized streams: one dedicated to leading policy projects that shape planning frameworks, and the other focused on development planning with a core focus on implementation. As a Senior Planner, you will play a key role in managing complex planning policy projects, major land use, subdivision, outline plan and development permit applications. The position offers professional growth opportunities for individuals demonstrating strong, inclusive leadership and teamwork abilities, in addition to their proven analytical and policy-formulation skills. Primary duties include:

- Lead planning policy initiatives and major projects, formulate agreements and author technical reports.
- Present professional planning advice and recommendations to the appropriate approving authorities, industry, and community members.
- Evaluate and make recommendations on key issues to the Calgary Planning Commission and Council.
- Provide expertise and guidance to planners on planning matters and processes related to Urban Design Review Panel (UDRP), Calgary Planning Commission (CPC), Council and Subdivision & Development Appeals Board (SDAB).
- Negotiate city interests with developers to ensure alignment with planning policies and community goals.
- Serve as a resource to interested parties such as members of the public and community associations, providing information and guidance on planning policies and development matters.
- Mentor junior planners, providing guidance and support to foster their professional development.
- Liaise with the Law department, Land Use Bylaw team, Mapping Services team and the City Clerk's Office.
- Represent Development/Subdivision Authority at SDAB, and other Boards as required.
- Work on or assigned as a Subject Matter Expert (SME) for various process improvement projects.

### Qualifications

- A degree in Planning that is recognized by the Alberta Professional Planners Institute (APPI) or another provincial or territorial institute or association representing the Planning profession in Canada or a related discipline, and at least 6 years of progressively more responsible and varied planning experience.
- Registered Professional Planners of APPI or another Provincial or Territorial Institute or Association will be given preference.
- Equivalent combinations of experience and education may be considered.
- Working knowledge of Alberta or Canadian planning legislation and experience involving a broad range of projects within a major urban municipality is an asset.
- Experience dealing with Intermunicipal or Regional Committees and Boards, is an asset.
- Success in this role requires:
  - Effective relationship building skills.
  - Effective communication skills, with a focus on customer service and collaboration. Previous experience in outreach and public engagement will be considered an asset.
  - Strategic and analytical thinker with the ability to negotiate and problem solve to facilitate conflict resolution.
  - Ability to support, engage and motivate staff.
  - Demonstrate and integrate City values to achieve individual and team objectives.
  - Political acumen and demonstrated experience in liaising with senior leadership and Council.

### Pre-employment Requirements

- Successful applicants must provide proof of qualifications.

**Workstyle:** This position may be eligible to work from home for at least part of the time as one of several flexible work options available to City employees. These arrangements depend on the operational requirements of the role, employee suitability, and are subject to change based on operational needs and corporate direction.

**Note:** Please note all exempt positions at The City are undergoing a compensation review. This means the union jurisdiction and/or salary range listed here may change. [Tell me more.](#)

Union: Exempt	Business Unit: Community Planning
Position Type: 4 Permanent Full Time, 1 Permanent Part Time, & 5 Temporary Full Time (up to 23 months)	Location: Various
Compensation: Level E \$85,135 – 128,548 per annum	Days of Work: Full Time positions work a 5 day work week earning 1 day off in a 3 week cycle.
Hours of work:	Part Time position works Monday – Friday, 4 hours per day.
Full Time Positions: Standard 35 hour work week	Apply By: July 2, 2025
Part Time Position: 20 hours per week	Job ID #: 312211
Audience: Internal/External	

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