



## Planning and Development Technician – (Planner 1 - 3)

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The Town of Golden's is looking for an experienced and self-motivated professional to join their dynamic team as a Planning and Development Technician.

### **About the Role:**

We're a small municipality with significant development interest (hotels, multi-family, mixed-use, subdivisions). Reporting directly to the Director of Planning and Development, a big part of your role will be processing land use/development applications, you will also be tasked with co-creating and interpreting bylaws; policies and regulations; researching and reporting; public consultation; and related work as assigned.

You'll assist in current and long-range planning processes, applying your knowledge and skills in the collection, analysis, and interpretation of data for municipal studies and projects. Over the next few years, the Town will be working on the following new bylaws: DCC bylaw, official community plan, zoning, floodplain, subdivision, and development servicing. The Town will also strive towards implementing it's short-term rental regulations, affordable housing strategy and transportation plan.

We've designed a job that can fit where you want to focus - on planning or development. We've built flexibility into the job description for those with a planning or a more technical background.

### **Ideal Candidate:**

We need a superstar communicator with an enthusiastic and positive attitude. At a minimum, you need two years of post-secondary training in planning or a related field (geography, architecture, civil engineering etc.), knowledge of local government legislation, and principles of planning. You must be able to prepare clear and concise reports, interpret technical documents and drawings, and be proficient with common office software applications. Building or civil experience is a bonus!

Golden really is a spectacular place to live - but there's not enough room here to talk about it. Check out [www.golden.ca](http://www.golden.ca) and go to the links in the top banner for information on tourism, culture, and economic development. We've got massive mountains, big rivers, six national parks, a ski resort, and we're just over 2.5 hours to Calgary. Life in the Rockies gets no better. There's lots of other job postings out there, but this is where you want to be.

This position is within the CUPE Local 2309 bargaining unit. Salary range: \$66,560 - \$89,356.80 based on a 40-hour-a-week with flex time provisions.

A full job description is available online at [www.golden.ca/jobs](http://www.golden.ca/jobs).

**Applications may be delivered by post, fax, hand, or electronically, and will be received until 2:00 pm (Mountain Time) Friday, June 30, 2023 (or until filled) by:**

Phil Armstrong, Director of Planning and Development  
Town Hall – 810 9<sup>th</sup> Avenue South, P.O. Box 350, Golden, BC V0A 1H0,  
Fax: (250) 344-6577, E-mail: [phil.armstrong@golden.ca](mailto:phil.armstrong@golden.ca)

*Only those applicants selected for an interview will be contacted.*

*We reserve the right to collect both direct and indirect information about any applicant selected for an interview.*