



DISTRICT OF SECHLT

Competition No. 2021-30

Senior Policy Planner

Nature of the Position

Reporting to the Development Planning Manager and Director of Planning and Development, the Senior Policy Planner coordinates policy reviews including reviews and updates of official community plan, housing needs assessment, strategic plans, and zoning issues and related policies that respond to a wide range of community planning and development issues.

The position primarily involves creating and updating municipal policy that assists in sustainable municipal operations, future planning, and land development review. The position also includes mentoring and oversight to Administrative Assistant, Planning Technician and Community Planner. This position provides a critical role in implementing key District goals found within the Council Strategic Plan, Vision Plan, Integrated Community Sustainability Plan, Official Community Plan by developing, interpreting and applying policy, strategies and regulations in an effective and pragmatic manner. Working alongside other local governments on the Sunshine Coast, the Senior Policy Planner will contribute to a regional growth strategy and related planning.

Essential Competencies

The successful candidate will have experience in policy planning including researching best practices for planning, land use and growth management as well as the ability to prepare policy review to improve District procedures. The Senior Policy Planner will have skills in project management, research, leadership as well as facilitating public information meetings and presenting to council.

Required Competencies

The Senior Policy Planner will hold a bachelor's degree in community planning, geography or related field supplemented by urban planning courses and at least five years of related experience. The ideal candidate will hold a masters in a related field and have experience and/or knowledge working with the provincial legislation as well as municipal bylaws and policies relating to land use. The successful applicant will have a membership or be eligible for membership in the Canadian Institute of Planners as well as the Planning Institute of British Columbia (PIBC).

Working Conditions

This is a permanent full-time position within the BCGEU. Salary for the position is set at Grid Level 14, \$40.73 - \$45.26 per hour (2022 rates). Work hours for this position are 8:30am – 4:30pm, Monday through Friday. The position offers an attractive benefits package. The District supports employment equity in accordance with the Human Rights Code of British Columbia.

Applications

Qualified applicants are invited to submit a cover letter and resume by January 7th at 4:30pm
Manager of Human Resources, Lindsay Roberts
Send by email to: hr@sechelt.ca