



*... a great place to live, work & play*

One of the sunniest regions in BC's Lower Mainland, Delta embraces three unique communities - Ladner, North Delta and Tsawwassen. The City of Delta is looking for dedicated individuals to join our team and share in our commitment to lead the way in public service excellence.

## Planning Manager

If you are a creative, enthusiastic, self-driven individual with the aptitude to lead a planning team in a dynamic, growing municipality, this opportunity is for you! Working as part of the Community Planning & Development Department's leadership team, the Planning Manager oversees the City's development planning and long-range planning functions, coordinating the activities of approximately fifteen professional staff. The Planning Manager ensures exceptional delivery of the development and long-range planning functions, models an ethic of service, and represents the City at public meetings and on committees as required. The Planning Manager also collaborates with and builds relationships with staff in the Development Engineering Division, the Building Division, the Applications Centre, other City Departments, and external organizations to ensure seamless delivery of services and plans.

The Community Planning and Development Department's Planning Division undertakes a diverse portfolio of projects. For example, Delta is on the verge of completing its first Housing Action Plan, work is underway on planning for RapidBus on the Scott Road Corridor and revitalization of Ladner Village, and there is a need for future work to update Delta's Official Community Plan. Additionally, as the tenth-largest City in the Province, Delta is seeing an increase in land development applications of varying levels of complexity. The City has a strong commitment to continuous process improvement. The Planning Manager will work with the Mayor's Task Force on Building Permits and Development Applications, Delta's Urban Development Institute / HAVAN Liaison Committee, and our staff team to ensure that application processes are timely, efficient, predictable, coordinated, and consistent.

Working in a supervisory capacity, the Planning Manager assigns and reviews work, provides staff support and training, and establishes clear and consistent procedures. The Planning Manager reviews reports to Council, provides technical advice and direction to staff, assists with problem resolution and responds to community enquiries and complaints in a professional and courteous manner. As the ideal candidate, you are an effective communicator and motivator of people and should possess the ability to develop and impart vision, direction, and policy. You are a creative and analytical decision-maker, managing a wide range of small to high-profile projects in accordance with Council priorities, legislation, industry standards, and existing long-range and strategic planning policies.

### **Required Knowledge, Skills, and Abilities**

- Ethic of service to the community and to the staff team in this key leadership role;
- Exceptional knowledge of appropriate legislation;
- Ability to manage multiple projects to meet required objectives and deadlines;
- Thorough knowledge of the principles, practices and tools of local area community and city planning combined with direct experience at the local government level;
- Track record of providing development review services in a timely, efficient, predictable, coordinated and consistent manner;
- Demonstrated ability to create effective policies, procedures, and bylaws;
- Ability to establish sound and effective working relationships with others;
- Demonstrated communication and presentation skills with the ability to explain complex technical and non-technical issues to stakeholders.

### **Required Qualifications**

- Master's Degree in Urban Planning;
- Membership with the Canadian Institute of Planners enhanced by progressive experience in land use planning;
- Minimum 10+ years experience in a supervisory/management role in the planning field, preferably in a municipal setting;
- A valid Class 5 BC driver's license.

The City of Delta provides a competitive salary (commensurate with experience); and an excellent benefits package including Municipal Pension Plan as well as an earned-days-off system. Interested applicants are requested to apply online at [www.delta.ca/employment](http://www.delta.ca/employment), to competition number **21-140 EX** by **September 12, 2021**.

We thank all applicants for their interest; only those under consideration will be contacted.

Copies of relevant professional certificates, degrees, or tickets must be submitted with your application.

Preferred candidates will be required to submit a Police Information Check.

City of Delta  
Attention: Human Resources  
4500 Clarence Taylor Crescent, Delta, BC V4K 3E2  
[www.delta.ca/employment](http://www.delta.ca/employment)

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