



Job title: Senior Manager, Transportation and Land Use Planning  
Job ID: 20230636  
Location: Greater Vancouver  
Full/Part Time: Full-Time  
Regular/Temporary: Regular

## **Marketing Statement**

A career at TransLink and our family of companies means working with people with a wide range of skills and perspectives, all teaming up towards a common goal: preserving and enhancing the region's world-envied quality of life. Together, we connect the region and enhance its livability by providing a sustainable transit and transportation network, embraced by our communities and people.

At TransLink we are dedicated to building a workforce that reflects the diversity of the communities in which we live. We're committed to fostering an inclusive, equitable and accessible workplace, recognizing the unique value and skills every individual brings.

Looking for a great place to work where your contributions are valued and you can make a difference in a vibrant city? At TransLink, one of BC's Top Employers, you'll help make Metro Vancouver a better place to live, built on transportation excellence. Put your future in motion!

## **Responsibilities**

### **PRIMARY PURPOSE**

Provides strategic leadership to the areas of partner and system planning that focus on collaborating with local government and public-sector partners on transportation integration with land use. Leads the development and ongoing management of funding programs for road, cycle, and walking initiatives, including developing investment plans and supporting the implementation of plans in collaboration with engineering professionals. Provides strategic leadership to the planning and management of the full multimodal regional transportation network, including transit, roads, walking, and cycling. The role works across the enterprise to oversee the planning and development of plans and initiatives that directly support regional goals and objectives, including working collaboratively with senior leadership and decision-makers from across the Enterprise, region, and Province.

### **KEY ACCOUNTABILITIES**

Provides vision and leadership to multiple, diverse program areas, including the development of funding programs and guidelines for multi-modal transportation systems, providing strategic direction to determine TransLink's investment in transit, streets, cycling and walking initiatives. Works collaboratively with Enterprise staff and government partners on the implementation of plans and the alignment of land use with regional goals.



Provides strategic leadership on how best to navigate key files through the decision-making process with policymakers including the Board and Mayors' Council.

Scopes, plans, and frequently leads interactive discussions with Executives, elected and appointed officials, including the Board and Mayors' Council.

Represents TransLink to external audiences on issues of high impact, risk, and complexity, including in highly visible public forums.

Develops and manages relationships with external stakeholders including senior government officials and industry peers, managing expectations, discussing complex and sensitive issues, and resolving problems.

Provides expert oversight towards on-going initiatives and accomplishes complex projects to support investment, policy and planning decisions with enterprise-wide scope, highest risk, and political sensitivity. Monitors and keeps projects on track in accordance with endorsed plans and to generate results and recommendations within designated time frames.

Develops reports to monitor and report on regional progress, outcomes, and goals. Conducts presentations to Senior Leadership, Executive, and Decision Makers on a periodic and ad hoc basis.

Develops a broad framework of project standards, policies and procedures ensuring compliance within the program. Provides strategic leadership to establish new initiatives and partnerships to improve integration of transportation and land use. Manages the development of solutions to complex and multifaceted issues of multi-jurisdictional planning.

Establishes guidelines, analysis and frameworks for investments in the transportation system for inclusion in TransLink and Mayors' Council strategies and plans, including regional transportation strategy, investment plans and Mayors' Council plans.

Meets with executives and senior management in TransLink and subsidiaries on the development and execution of strategic initiatives particularly related to multi-modal transportation planning and land use integration. As part of the System Planning leadership team, develops and implements department strategies, business plans, and budgets, ensuring alignment to enterprise and divisional goals, the Regional Transportation Strategy, and Investment Plans.



Provides strategic direction on development of regional, local area plans, and corridor plans for medium and long-term transit, cycling, walking, and roads priorities, the basis for significant future capital and operating investments.

Works closely with TransLink's key stakeholders and elected officials at the municipal, regional and provincial levels to meet Enterprise's legislated responsibilities as the leading transportation agency in the region. Oversees the policy and planning framework for TransLink's road, cycling and walking programs. Identifies issues and develops risk management strategies to address and navigate high risk, highly political and sensitive issues.

Recommends and advises Executives, senior staff at local and provincial government on the implications to the regional transportation system of the regional growth strategy, local land use plans, major development proposals and provincial highway infrastructure plans, per legislative requirements. Guides senior level executives on recommended responses to proposed amendments to the regional growth strategy, as required by legislation.

Contributes as a key member of the System Planning senior management team in identifying and taking action on risks and opportunities associated with the projects and alerting senior leadership to critical issues. Foresees strategic issues and mitigates in advance. Develops reports and presentations for senior management. Keeps the Divisional Leadership apprised of the status of the initiatives and activities, collaborates with the Divisional Leadership on resolution of critical issues as they emerge. Escalates issues to Divisional and Enterprise Leadership, as appropriate.

Directs multiple agreements and contracts with service providers; providing direction and overseeing contract compliance; resolves any critical risks.

Develops and manages strategies, business plans, short- and long-term goals, and operating budgets and resources for the program involving larger scope, risk, impact and sensitivity, ensuring alignment to corporate priorities and objectives and divisional goals.

Leads the development of Supportive Policy Agreements for Major Projects, as required by the Mayors' Vision, to ensure land use and other policy actions that are required to ensure the long-term ridership forecasts are realized. Represents TransLink in various external committees to discuss the program and risk management strategies. Proactively meets/liaises with and develops relationships with senior level managers and executives at partner agencies and industry to discuss complex issues involving high risk, impact and sensitivity.



Participates in collaborative information sharing, problem solving and decision-making with other planning staff across the division, providing input and recommendations based on an advanced level of technical expertise.

Manages a team of direct reports including selection, development, coaching, performance management and all other people management practices. Also oversees management of all indirect reports and contractors in a large workforce group, ensuring compliance with regulating policies and practices, codes, standards, and collective agreements.

## **Qualifications**

### **EDUCATION AND EXPERIENCE:**

The requirements for this position are typically acquired through a master's degree in planning, economics, engineering, statistics, quantitative research or a related discipline plus ten (10) years of related experience at progressive levels of management accountability, preferably in an agency specializing in planning or transportation.

### **OTHER REQUIREMENTS:**

Advanced knowledge of concepts, principles, standards, practices and methods pertaining to transportation and land use planning principles and best practices.

Advanced knowledge of local government decision-making, including public engagement, municipal approvals processes, organizational and governance structures of partner agencies

Understanding of the lived experience and transportation needs of people and businesses in Metro Vancouver, and especially of disadvantaged and marginalized groups. Applies this understanding to plans/projects/programs and establishes processes to ensure it is actively incorporated into our division's planning practice.

Advanced structured decision-making skills and project management skills, including attention to detail and good understanding of quality control methods with expert analytical and interpretation skills to derive meaning and develop recommendations based on findings.

Advanced written and verbal communication skills as well as interpersonal skills to manage internal and external relationships, deliver presentations, and lead report writing activities



Advanced problem solving and decision-making skills to select and establish appropriate processes and standards for the functional area Advanced knowledge of TransLink's decision-making process, including strategic context and organizational and governance structure.

Advanced leadership skills to manage a team of directly reporting staff, oversee contractors, and manage project teams and advanced decision-making skills to exercise judgement on high risk, broadly scoped and complex issues where no policy, guideline or precedent may exist.

### **Other Information**

This position reports to the Director of System Planning and oversees a team of 12 professionals responsible for planning the regional multimodal transportation system and working with partners to foster transit-oriented communities. Part of the System Planning leadership team, the Senior Manager provides strategic direction, works directly with senior staff and decision makers across the organization and region, and helps bridge strategic goals and policies with implementation. Extensive experience with team leadership, effective planning processes, regional streets and transit-oriented communities, and building strategic relationships is expected.

Recruitment Process: An applicant will be required to demonstrate their suitability for this position by meeting the minimum level of qualifications and experience in order to be invited into the selection process. A standard interview format will be used including general, scenario and behavioural descriptive interview questions.

### **Work Schedule**

37.5 hours per week.

### **Work Designation**

Hybrid

This position offers the flexibility of working both on-site and remotely within B.C.

### **Rate of Pay**

Salary \$145,314 - \$181,642 per annum (Actual salary offered will be commensurate with education, experience and internal parity).



The Total Compensation Package includes Extended Health, Dental, Transit Pass and enrollment in the Public Service Pension Plan. Focus on your development through tuition reimbursement, training, and mentorship programs. Enjoy a variety of health and wellness programs, including access to gym facilities. Speak to us to know more about what we offer.

### **How to Apply**

Please visit our [Careers \(translink.bc.ca\)](https://translink.bc.ca/careers) to apply for this position.

INSTRUCTIONS: Please save your (1) cover letter, and your (2) resume as one PDF document prior to uploading your application on-line.

Closing Date: Open until filled

Please note that only those short listed will be contacted.

Having trouble applying? Please view the [System Requirements & FAQ's page](#).

If you have questions, please connect with us at [jobs@translink.ca](mailto:jobs@translink.ca).

### **Equal Employment Opportunity**

TransLink is committed to employment equity and building a diverse workforce, representative of the customers we serve and the many communities in the Metro Vancouver region. We welcome and encourage Indigenous applicants, people of colour, all genders, 2SLGBTQ+ and persons with disabilities to apply. Learn more about TransLink's commitment to equity, diversity and inclusion.

Accommodations are available on request for candidates taking part in all aspects of the selection process. For a confidential inquiry, simply email us at [jobs@translink.ca](mailto:jobs@translink.ca).