



December 1, 2020

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TO WHOM IT MAY CONCERN:

RE: RFP # 20/20 – DEVELOPMENT PROCESS REVIEW
ADDENDUM NO. 3

Please note the following clarifications and amendments for the above noted Request for Proposal (RFP 20/20) is to be known as Addendum No. 3. The following changes, additions and clarifications are to apply to all RFP documents, and shall be considered by the Proponents in preparing their proposal.

A. Clarifications:

Section	Q #*	Question	Response
Addendum No. 2 – Response to Question # 9	10	<p>I am afraid I have to push for an answer to the questions. You responded in Question 9 of Addendum #2 as follows:</p> <p>“As noted in response to question # 1 of Addendum No. 1, the District will be considering only the qualifications of the proposed Consultant and the proposed Back-Up Consultant. The District will not be considering the qualifications of the other team members.</p> <p>In your proposed project approach and methodology, you may explain the role and responsibilities of your other project team”</p> <p>The RFP is very specific and so is the clarification in Addendum 1, it may be more than one consultant. So the answer to our question should be “proposed Consultants and the proposed Back-Up Consultants”. The Consultants are not one person and the backup is not one person.</p>	<p><i>In responding to question # 1 of Addendum No. 1, the District stated the project may be delivered by a team of consultants; however, in evaluating the Proposals, the District would evaluate the qualifications of the proposed Consultant and the Back-Up Consultant.</i></p> <p><i>In response to question # 9 of Addendum No. 2, the District elaborated that in evaluating criterion # 3 – Proposed Consultant, the qualifications of the proposed Consultant and the proposed Back-Up Consultant would be considered and <u>not</u> the qualifications of other team members under this criterion. For Proponents with a team of consultants, the District requested Proponents to explain the roles and responsibilities of these other project team members under criterion # 4 – Project Approach and Methodology.</i></p> <p><i>To be clear, in evaluating criterion # 3 – Proposed Consultant, the District will consider only the qualifications of the proposed Consultant and the Back-Up Consultant as the District expects to have one (1) point of contact for the Contractor (i.e. the Consultant) and therefore, the District will not be considering the qualifications of any other consultants under criterion #3.</i></p> <p><i>For Proponents with a team of consultants, the roles and responsibilities of the project team members (i.e. other consultants who will support the lead Consultant in completing the scope of work) is to be included under criterion # 4 – Project Approach and Methodology of Appendix B – Proposal Form when describing the Proponent’s proposed approach for completing the scope of work under RFP section 4.</i></p>

*Numbering continues from Addendum No.2

Yours truly,
Anna Becker
Procurement Consultant
purchase@saanich.ca