

## Community Planner

### Kelowna, BC

### About the Opportunity

Our thriving Kelowna office is looking for a passionate and enthusiastic Community Planner to join our existing team of professional planners, engineers, and other professionals serving clients and communities across British Columbia. In this role, you will have a significant opportunity to directly contribute to the growth of Urban Systems' established Kelowna planning practice, drawing on resources both locally and across our Western Canada branches.

The Urban Systems community planning practice thrives at providing professional planning services to clients who are dealing with the interconnections between governance, policy, finance, community design and land use, mobility, and infrastructure. More and more of our clients are looking for innovative ideas and customized solutions based on an integrated perspective of these fields.

Due to COVID-19, the opportunity to work remotely and from home does exist. Thinking beyond the COVID-19 pandemic, it is expected that the Community Planner be available to partake in activities in-person, such as attending meetings, participating in branch activities, and collaborating on projects. Therefore, the individual would need to reside in Kelowna.

### About You

We're looking for a Community Planner with the skills, traits, and interests outlined below and will consider applicants with all levels of experience, including recent graduates:

- Interest in working closely with local governments, Indigenous communities, provincial agencies, and community organizations to address key community planning issues
- Demonstrated understanding of planning processes in British Columbia, legislative requirements, governance models, and the preparation of policy documents and bylaws
- Interest in conducting research, preparing background reports, and making recommendations on various planning projects with an aptitude for problem solving, researching, and analyzing information
- An aptitude for dealing with numbers and spreadsheets in addressing projections, municipal finance, cost recovery and infrastructure planning associated with land uses
- Ability to prepare and deliver presentations, surveys, and other external stakeholder and public engagement materials
- An entrepreneurial-drive with interest in continuing to develop the practice with existing and new clients, including securing new work
- Interest in working with an array of clients throughout the Okanagan and potentially other communities in Western Canada
- A great communicator with a demonstrated ability to write well, think critically, and ask questions

- A collaborator who thrives in a team environment, can be an integrator between disciplines, and enjoys working on a variety of projects with different team members
- Desire to work in a fast-paced environment with a team of professionals who are deeply committed to exceeding client expectations
- Commitment to ongoing personal, professional, and practice development
- Evident passion and enthusiasm for community planning
- Eligibility for or membership with the Canadian Institute of Planners

## About Us

Urban Systems is an employee-owned inter-disciplinary community consulting firm with deep Canadian roots. We are united in our mission to transform communities everywhere into vibrant places where people want to live today, tomorrow, and forever.

At Urban Systems, vibrant communities are everything—including our own work community. Since 1975, we have grown to more than 500 people with 15 offices across Canada. Every day, our purpose-driven team works closely with our clients and their communities to deliver impactful work. We are proud to work with diverse clients including Indigenous communities, all levels of government, commercial and residential land developers, and the natural resource sector.

## Our Commitment to You

Are you looking for a meaningful challenge and to create impact in your community? Join a tight-knit team of professionals at Urban Systems and be part of our mission to build vibrant communities across Canada. Here's what you can expect as part of our team:

- **Competitive Compensation.** Your skills and contributions are valued. You'll receive competitive compensation, extended health, dental, vision care coverage, and more.
- **Flexible Hours & Work Environment.** You have a life outside of work! We offer flexibility in your work schedule and work environment to help you do your best work and meet your commitments.
- **Paid Time Off.** We understand the importance of taking time off to recharge and spend time with loved ones! Enjoy 3 weeks of paid vacation to start, in addition to statutory days off throughout the year.
- **Saving for the Future.** To help you achieve your long-term financial goals, we offer a Long-Term Matching Program to match your contributions to an RRSP or TFSA.
- **Learn and Grow.** Your professional growth & development is supported here. You are encouraged to take initiative and shape your career through coaching, in-house learning, technical courses, and more.
- **Work with Inter-Disciplinary Teams.** Amazing things happen when you mix creativity, curiosity, teamwork, and a strong desire to collaborate and innovate. You

will be part of diverse, inter-disciplinary teams to deliver important work for our clients and their communities.

- **Beautiful Office.** Do your best work in office spaces designed with your needs in mind. Each of our 15 offices has its own unique personality and design.
- **Create Lasting Community Impact.** *98% of Urban Systems employees believe that the work we do is important. Join a team of like-minded leaders and work together to bring impactful community projects to life!*

## How to Apply

If this describes your background, skills and attributes please visit our website for more information and submit your resume and cover letter. If it doesn't describe you exactly but you feel you are well suited to this opportunity, we encourage you to apply.

Urban Systems is an equal opportunity employer. We strive to create an inclusive culture for all employees. Our clients come from all walks of life and so do you. We believe that diversity and unity amongst our teams leads to building vibrant communities.

Deadline for applications: **Monday, March 21<sup>st</sup> 2022 9:00 am PST**