



Planning Analyst

Term

Posting No. 071-22

May 18, 2022

The Resort Municipality of Whistler is a one-of-a-kind community and is often recognized as the number one mountain and ski resort destination in North America. It has a thriving four-season events calendar, and arts and culture sector. Whistler was the Host Mountain Resort for the 2010 Olympic and Paralympic Winter Games. Financially sound and responsive to an engaged mayor and council, this is a high performance municipal organization serving a community of 14,000 people and three million annual visitors. As an economic generator of over \$1.8 billion annually, Whistler is key to British Columbia's tourism economy.

The Planning department of the Resort Experience division has an opportunity for qualified individuals to apply for the position of Planning Analyst. Reporting to the Manager of Planning – Development, this position offers 72 hours bi-weekly starting immediately for a period of 1 year.

The Planning Analyst's role is to respond to public inquiries related to planning, land use, zoning and development procedures; comprehensively analyze and make recommendations on a variety of planning and development applications; and conduct research and provide support on policy projects. These applications may include minor rezonings and development permits, development variance permits, board of variance, floodproofing, antenna systems, temporary commercial use permits, covenant modifications, sign permits, business licences and Crown/local government referrals.

At a minimum, qualified candidates possess a Bachelor's degree in Planning, Urban Geography, Urban Design or a related discipline supplemented by at least 2 years of experience in a professional planning role, preferably in a BC municipal government setting. Candidates must have knowledge and experience applying planning principals and standards; knowledge of BC planning legislative framework; a strong ability to analyze architectural and landscape drawings, conduct research, compile data and analyze information; and be proficient with the Microsoft Office Suite. Knowledge of the Whistler resort community and municipal departments and programs are assets.

The successful candidate will demonstrate the ability to work independently, effectively manage several files and projects at once, and exercise critical thinking and make sound recommendations through clearly articulated written and oral presentations. In addition, the ability to interact effectively, courteously and professionally with the public, planning applicants and other municipal staff is essential. The successful candidate demonstrates commitment to promoting a diverse and inclusive workplace and will create and maintain effective working relationships with others while contributing to a positive team work environment. As a requirement of the position, the successful applicant must hold a valid BC class 5 driver's license and must provide a satisfactory driver's abstract prior to beginning employment.

Interested candidates are invited to submit a resume and cover letter online at www.whistler.ca/careers

Posting No. 071-22 | Deadline for applications is Sunday, June 5, 2022

We thank all applicants for their interest however, only those candidates selected for further consideration will be contacted.

The Resort Municipality of Whistler is committed to being an equal opportunity employer who embraces and respects diversity.