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## **PIBC COUNCIL MEETING – SUMMARY NOTES**

**March 11, 2016**

*The following is a summary of the meeting of the Council of the Planning Institute of British Columbia (PIBC), held on the date noted above, and is provided for the information of members. A copy of this summary was also published and circulated in PIBC's quarterly magazine Planning West.*

On March 11<sup>th</sup>, 2016 the PIBC Council met at UNBC in Prince George, and by telephone teleconference.

### **UNBC Delegations**

Dr. Mark Groulx and Darwin Horning MCIP, RPP of UNBC's School of Environmental Planning, provided an update on activities at the School.

### **President**

Dan Huang MCIP, RPP provided an update on various activities including: outreach with the Province of BC regarding the new *BC Building Act* and its impact on the planning, attending the Northern Planning Conference in Whitehorse, Yukon in February, and the upcoming PIBC Council Strategic Vision session in Victoria.

### **Council & Governance**

Council reviewed the work to-date on the various goals and tasks from the 2015-2017 Strategic Plan and discussed opportunities and tasks related to advancing the Strategic Plan.

Suzanne Smith MCIP, RPP provided an update on the work of the Communications Committee.

Council approved the creation and Terms of Reference for a Strategic Governance Working Group of Council, to work to improve collaboration between the Institute's Committee's to advance and achieve the goals and tasks set out in the 2015-2017 Strategic Plan.

### **Administration & Finance**

Executive Director, Dave Crossley, reported on ongoing and key activities at the PIBC Office.

Council received and approved the Institute's 2015 audited financial statements for the 2015 fiscal year as presented by Secretary-Treasurer Andrew Ramlö MCIP, RPP. Council also reviewed and received the audit letter from the Institute's auditors. Council further recommended to the membership the re-appointment of the Institute's auditors for the coming 2016 fiscal year.

Secretary-Treasurer, Andrew Ramlö MCIP, RPP, presented the Institute's unaudited year-to-date 2016 financial statements for information.

### **Member Programs & Services**

Executive Director, Dave Crossley, provided an update on planning and preparations for the Institute's upcoming 2016 Annual Conference in Kelowna.

### **National Affairs**

Andrew Young MCIP, RPP reported on the activities at CIP including: a new report from APPI regarding joint membership with CIP and fee collection; reports that nearly 80% of Ontario members had renewed their CIP memberships for 2016; and that information that once the new bylaws are adopted, CIP's focus will shift towards improving services and value to members.

Council reviewed the draft CIP bylaws as circulated for comment. Council generally endorsed the draft CIP bylaws as proposed, noting some specific areas of concern or comment.

### **Committee Reports & Business**

**Membership:** Council approved the admission of a number of new members, and a number of membership transfers and changes. Council also approved the revocation of a number of Candidate members who had exceeded the time limits on membership prescribed in the bylaws, effective as of the end of 2015. Council also approved the extension of membership eligibility for a number of Candidate members, in order for them to complete the requirements for Certified membership.

Council approved the appointment of Emilie Adin MCIP, RPP; Robert Buchan FCIP, RPP; Neil Connelly MCIP, RPP; Rhonda Eager MCIP, RPP; Ed Grifone MCIP, RPP; Rod Martin MCIP, RPP; Greg Mitchell MCIP, RPP; and Kasel Yamashita to the Institute's Membership Committee for the remainder of the current two-year term.

**Education & Student Affairs:** Council approved the appointment of: Tom Gunton MCIP, RPP (SFU); Sara Muir-Owen MCIP, RPP; Pamela Shaw MCIP, RPP; Andrew Seidel MCIP, RPP (UNBC); Mark Stevens MCIP, RPP (UBC); Xander (Jhon) Mozo; Michael Coulson and Tanishka Gupta to the Institute's Education & Student Affairs Committee for the remainder of the current two-year term.

**Continuous Professional Learning:** Council approved the appointment of: Brent Elliott MCIP, RPP; Deborah Jensen MCIP, RPP; Sara Muir-Owen MCIP, RPP; Pamela Shaw MCIP, RPP; and Gloria Venczel MCIP, RPP to the Institute's Continuous Professional Learning Committee for the remainder of the current two-year term.

### **Local Chapters**

**Vancouver Island-North:** The Chapter's 2015 annual report was received and reviewed, facilitating the release of the Chapter's 2016 annual seed funding.

**Yukon:** The Chapter's 2015 annual report was received and reviewed, facilitating the release of the Chapter's 2016 annual seed funding.

**Kootenay-Rocky Mountain:** The Chapter's 2015 annual report was reviewed. It was noted that there were some elements of the report that needed revision for the next Council meeting.

### **Next Meeting(s)**

It was noted that the next meeting would be held Friday, May 13, 2016 in Kelowna (in conjunction with the 2016 Annual Conference and AGM).

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