
PIBC COUNCIL MEETING – SUMMARY NOTES

March 10, 2017

The following is a summary of the meeting of the Council of the Planning Institute of British Columbia (PIBC), held on the date noted above, and is provided for the information of members. A copy of this summary was also published and circulated in PIBC's quarterly magazine Planning West.

On March 10th, 2017 the PIBC Council met at UNBC in Prince George, and by telephone teleconference.

UNBC Delegations

Dr. Andrew Seidel, Director of UNBC's School of Environmental Planning, joined Council and provided an update on activities at the School.

President

Daniel Huang MCIP, RPP provided an update on various activities at the national level regarding coordination and discussions amongst the provincial and territorial institutes.

Council & Governance

Council reviewed the work to-date on the various goals and tasks from the 2015-2017 Strategic Plan and discussed opportunities to complete remaining tasks before the end of the current Council term.

Council approved in principle proposed amendments to the Institute's bylaws, and directed staff to work with the Institute's legal counsel to prepare the necessary special resolution(s) in time for distribution and consideration by the membership at the 2017 Annual General Meeting (AGM). Council further approved in principle a revised Institute committee structure, and directed staff to develop the necessary updated Administrative Policies and terms of reference.

Council reviewed, for information, the report of the Nominating Committee outlining the members who have agreed to let their names stand in the upcoming PIBC Council elections for the 2017-2019 term.

Council formally approved the calling of the 2017 AGM, as planned, for 12:15 pm on Friday June 2, 2017, at the Prince George Civic Centre, in Prince George, BC. Council also approved the proposed conduct of the upcoming Council elections by means of electronic balloting.

Administration & Finance

Executive Director, Dave Crossley, reported on ongoing and key activities at the PIBC Office.

Council received and approved the Institute's audited financial statements for the 2016 fiscal year as presented by Secretary-Treasurer Andrew Ramlö MCIP, RPP. Council also received and reviewed the audit letter from the Institute's auditors. Council further recommended to the membership the re-appointment of the Institute's auditors, Loewen Kruse Chartered Professional Accountants, for the current 2017 fiscal year.

Council approved reconfirming the allocation of amounts to the Institute's internally restricted Chapters reserves funds, in keeping with the Institute new policy on financial reserves.

Secretary-Treasurer, Andrew Ramlö MCIP, RPP, presented the Institute's internal, unaudited 2017 year-to-date financial statements for information.

National Affairs

Council ratified the recommendation of the Professional Standards Board to recognize the accreditation of the Bachelor of Arts, Planning (BA) and Bachelor of Science, Planning (BSc.) programs at the University of Alberta to the 2020-2021 academic year.

Council received and endorsed the final proposed updated definition of 'planning' and accompanying planning 'scope of practice' as circulated and recommended by the Professional Standards Committee (PSC). Council also reviewed the 2016 Annual Report of the PSC.

Committee Reports & Business

Membership: Council approved the admission of a number of new members, and a number of membership transfers and changes.

Council also approved the appointment of Alex Kondor MCIP, RPP to the Institute's Membership Committee for the remainder of the current two-year term.

Communications: Suzanne Smith MCIP, RPP reported on recent activities of the Communications Committee, including: the results of the 2016 Communications Survey which will be outlined in an article in the Spring 2017 issue of *Planning West* magazine and available on the PIBC website, continued work on a climate-themed edition of *Planning West* magazine slated for Spring 2017, and work on the addition of new draft resource/research sections to the website with links related to climate, housing and urban design.

Climate Action: Suzanne Smith MCIP, RPP reported on recent activities of the Climate Action Task Force, including: the launch of a Climate Action Survey to the membership, work on a climate action focused edition of *Planning West* magazine, potential future climate-related webinars, and work on a proposed 'Call to Action' on climate that will be published and circulated to governments and political leaders.

Local Chapters

South Coast: The Chapter's 2016 annual report was reviewed. Council approved receipt of the report and the release of the Chapter's 2017 annual seed funding.

Fraser Valley: The Chapter's 2016 annual report was reviewed. Council approved receipt of the report and the release of the Chapter's 2017 annual seed funding.

Okanagan-Interior: The Chapter's 2016 annual report was reviewed. Council approved receipt of the report and the release of the Chapter's 2017 annual seed funding.

Yukon: The Chapter's 2016 annual report was reviewed. Council approved receipt of the report and the release of the Chapter's 2017 annual seed funding.

Kootenay-Rocky Mountain: The Chapter's 2016 annual report was reviewed. Council approved receipt of the report and the release of the Chapter's 2017 annual seed funding.

Central-North: The Chapter's 2016 annual report was reviewed. Council approved receipt of the report and the release of the Chapter's 2017 annual seed funding.

Other Business & Correspondence

Council discussed a proposed new Asset Management BC partnership with the Province and other allied associations. There was discussion and a number of questions raised. It was agreed that this matter would be explored further with reporting back at a future Council meeting.

Next Meeting(s)

It was noted that the next regular meeting would be held Thursday, June 1, 2017 in Prince George (in conjunction with the 2017 Annual Conference and AGM).

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