

---

## **PIBC COUNCIL MEETING – SUMMARY NOTES**

**July 29, 2016**

*The following is a summary of the meeting of the Council of the Planning Institute of British Columbia (PIBC), held on the date noted above, and is provided for the information of members. A copy of this summary was also published and circulated in PIBC's quarterly magazine Planning West.*

On July 29<sup>th</sup>, 2016 the PIBC Council met by telephone teleconference.

### **President**

Dan Huang MCIP, RPP provided an update on various activities including: attending the Local Government Management Associate Educator's Roundtable in Nanaimo in June, attending the CIP Annual Conference in Quebec City in July, meeting with President's of other provincial/territorial affiliates, and outreach with the Architectural Institute of BC.

### **Council & Governance**

Council reviewed the work to-date on the various goals and tasks from the 2015-2017 Strategic Plan and discussed opportunities and tasks related to advancing the Strategic Plan. It was noted that over one-third of the tasks have now been completed or largely completed.

Executive Director, Dave Crossley provided an update and action plan with respect to compliance with the new *Societies Act* in BC, which will come into effect on November 28, 2016. It was noted a General Meeting of the membership would need to be held prior to that date to vote on changes to the Institute's Constitution and Bylaws.

Council struck a Nominating Committee for the upcoming 2017 PIBC Council elections, appointing Dan Huang MCIP, RPP, Andrew Ramlö MCIP, RPP and Linda Gillan to the committee.

### **Administration & Finance**

Secretary-Treasurer, Andrew Ramlö MCIP, RPP, presented the Institute's unaudited 2016 year-to-date finances for information.

### **Member Programs & Services**

Executive Director, Dave Crossley, provided an update on progress and planning for the Institute's upcoming 2017 Annual Conference, including the appointment of volunteer members to the conference committee. Council reviewed and approved the budget for the 2017 conference.

Council reviewed the report of the BC Land Summit Society, of which the Institute is a member. It was noted the next BC Land Summit would be held May 7-11, 2019

### **National Affairs**

Council reviewed the report of recent activities of the Professional Standards Committee, including: the final drafts for the Scope of Professional Planning Practice and the proposed revised definition of "planning", and the proposed national membership reinstatement/requalification standards policy. Council also approved the draft Scope of Planning Practice, the proposed revised definition of "planning", and the proposed national membership reinstatement/requalification standards policy.

Council also approved the nomination of Finlay Sinclair MCIP, RPP to serve as the Institute's appointee to the Board of Directors of the Professional Standards Board for the Planning Profession in Canada (PSB) for an additional term.

Council reviewed the report of recent activities of the CIP Board of Directors, including: the advertisement for the hiring of a new Chief Administrative Officer (renamed from Executive Director), hiring to fill additional staff vacancies, and by-elections for National Director (Quebec Region) and National Director.

### **Committee Reports & Business**

**Membership:** Council approved the admission of a number of new members, and a number of membership transfers and changes. Council unanimously approved the admission of Norman Hotson to Honorary membership in the Institute as recommended. Council also unanimously approved the admission of Jagdev Dhillon FCIP (Ret.) to Life Membership as recommended.

**Communications:** Suzanne Smith MCIP, RPP reported on recent activities of the Communications Committee, including: promotion of the Institute's 2016 Awards winners, the redesign of *Planning West* magazine, the redesign of the Institute's website, and the launch of a survey to members to gather information on how they communicate with the Institute.

### **Local Chapters**

**South Coast:** The Chapter's 2015 annual report was reviewed and Council approved receipt of the report and the release of the Chapter's 2016 annual seed funding.

**Central-North:** The Chapter's 2015 annual report was reviewed and Council approved receipt of the report and the release of the Chapter's 2016 annual seed funding.

**Sunshine Coast:** The Chapter's 2015 annual report was reviewed and Council approved receipt of the report and the release of the Chapter's 2016 annual seed funding.

**Fraser Valley:** The Chapter's 2015 annual report was reviewed and Council approved receipt of the report and the release of the Chapter's 2016 annual seed funding.

**Okanagan-Interior:** The Chapter's 2015 annual report was reviewed and Council approved receipt of the report and the release of the Chapter's 2016 annual seed funding.

### **Institute Representative Reports & Business**

Council approved the designation of Emilie Adin MCIP, RPP to serve as the Institute's representative to the Province of BC's Stretch Code Implementation Working Group.

Council also approved the appointment of Dan Huang MCIP, RPP to serve as the Institute's representative to the Province of BC's Development Finance Review Committee.

Simon Fraser University (SFU) Student Representative, Michelle Vandermoor, provided an update on recent activities of the SFU Resource and Environmental Planning Student Association, including: the election of a new executive committee in April.

### **Other Business & Correspondence**

Council reviewed the expression of interest to develop a Climate Action Task Force, to replace the previously struck Climate Change Task Force. Council approved the Terms of Reference for the Climate

---

Action Task Force, and approved that outreach be made with the CIP Climate Change Sub-Committee about possible collaboration.

**Next Meeting(s)**

It was noted that the next meeting would be held Friday, September 30, 2016 in Vancouver.

**Contact Us:**

The Planning Institute of British Columbia  
#1750 – 355 Burrard Street  
Vancouver, B.C. V6C 2G8  
Canada  
Tel: 604.696.5031  
Toll-free: 1.866.696.5031  
Fax: 604.696.5032  
Email: [info@pibc.bc.ca](mailto:info@pibc.bc.ca)