
PIBC COUNCIL MEETING – SUMMARY NOTES

January 27, 2017

The following is a summary of the meeting of the Council of the Planning Institute of British Columbia (PIBC), held on the date noted above, and is provided for the information of members. A copy of this summary was also published and circulated in PIBC's quarterly magazine Planning West.

On January 27th, 2017 the PIBC Council met in Vancouver.

Delegations

Brian Miller MCIP, RPP provided a presentation on potential recognition by the provincial government of Registered Professional Planners as Qualified Environmental Professionals (QEPs). Council discussed the issues raised, and agreed to work to explore the matter further.

President

Daniel Huang MCIP, RPP provided an update on various activities including: the Special General Meeting of November 25, 2016 (held to successfully adopt a new constitution and revised bylaws for the Institute to be in compliance with the BC *Societies Act*), as well as the initial work of the Climate Action Task Force.

Council & Governance

Council reviewed the work to-date on the various goals and tasks from the 2015-2017 Strategic Plan and discussed opportunities to complete remaining tasks before the end of the current Council term.

Council endorsed proceeding with a review and update of the Institute's governance policies and structures, including looking at revisions to the bylaws and internal policies related to governance and Institute committees.

Administration & Finance

Executive Director, Dave Crossley, reported on ongoing and key activities at the PIBC Office.

Secretary-Treasurer, Andrew Ramlö MCIP, RPP, presented the Institute's unaudited year-to-date 2016 financial statements for information.

Council approved confirming the allocation of various amounts to the Institute's internally restricted reserves funds, in keeping with the policy adopted by Council over the past year.

Member Programs & Services

Executive Director, Dave Crossley, provided an update on planning and preparations for the Institute's upcoming 2017 Annual Conference in Prince George.

National Affairs

Council ratified the recommendation of the Professional Standards Board (PSB) to recognize the re-accreditation of the Master of Resource Management (Planning) program at Simon Fraser University to the 2017-2018 academic year.

Committee Reports & Business

Membership: Council approved the admission of a number of new members, and a number of membership transfers and changes; approved the revocation of a number of Student members who had

exceeded the time limits on membership prescribed in the bylaws, effective as of the end of 2016 and further approved the extension of membership eligibility for a number of Candidate members, in order for them to complete the requirements for Certified membership.

Council also approved the appointment of Claire Negrin MCIP, RPP to the Institute's Membership Committee for the remainder of the current two-year term.

Communications: Suzanne Smith MCIP, RPP reported on recent activities of the Communications Committee, including: the results of the Communications Survey from last summer, the redesign of *Planning West* magazine, and the addition of a potential new resource/research section to the Institute's website.

Continuous Professional Learning: Council approved the appointment of Jan Thingsted MCIP, RPP to the Institute's Continuous Professional Learning Committee for the remainder of the current two-year term.

Climate Action: Suzanne Smith MCIP, RPP and Iain Bourhill MCIP, RPP reported on recent activities of the Climate Action Task Force, including: the launch of a Climate Action Survey, work on a climate action focused edition of *Planning West* magazine, a potential climate-focused page in the resource/research section of the Institute's website, potential future webinars, and a potential draft position paper related to provincial climate policy.

Council also approved the appointment of the members of the Task Force as follows: Suzanne Smith MCIP, RPP (Co-Chair), Iain Bourhill MCIP, RPP (Co-Chair), George Benson, Christine Callihoo MCIP, RPP, Ryan Hennessey MCIP, RPP, Darwin Horning MCIP, RPP, John Ingram MCIP, RPP, Sarah Muir-Owen MCIP, RPP, Peter Russell MCIP, RPP, and Bruce Simard MCIP, RPP.

Education & Student Affairs: Carole Jolly MCIP, RPP reported on recent activities of the Education & Student Affairs Committee, including: exploring changes to student funding program policies, potential changes to committee governance, ongoing engagement with student members, and support for student member education and development opportunities.

Awards: Council approved the appointment of several new members of the Awards Committee for the remainder of the current two-year term, as follows: William Corsan MCIP, RPP (designated as Chair), Rebecca Chaster, Neal LaMontagne MCIP, RPP, Lynn Wilson MCIP, RPP, and Mary Wong MCIP, RPP.

Professional Practice Review: Lui Carvello MCIP, RPP and Executive Director, Dave Crossley reported on recent activities of the Professional Practice Review Committee, including: finalizing a comprehensive policy and procedures manual for the work of the committee, proposed amendments to the Institute's bylaws to update and improve the disciplinary process, and member education and training on matters of ethics and professionalism.

Nominating: Dan Huang MCIP, RPP reported on recent activities of the Nominating Committee working on nominations for the 2017 Council elections, which will occur in conjunction with the 2017 AGM.

Local Chapters

Council reviewed correspondence from the Vancouver Island-South Chapter exploring potential ways that Chapters can support newer professionals and younger members as they move through the membership certification process, including assisting Candidate members with finding mentors and sponsors.

Other Business & Correspondence

Council approved providing funds in response to two funding requests – one related to the 2017 UBC SCARP Student Symposium and another in support of the 2017 SFU REM Lunch & Learn seminar

series. There was also discussion of developing additional internal policy to guide consideration of future funding and sponsorship requests.

Council discussed the Institute's relationship with the Community Energy Association (CEA). There was agreement to explore this matter further, reach out to the CEA, and report back to a future Council meeting.

Next Meeting(s)

It was noted that the next meeting would be held Friday, March 10, 2017 in Prince George (and via telephone teleconference).

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