
PIBC BOARD MEETING – SUMMARY NOTES

March 9, 2018

The following is a summary of the meeting of the Board of Directors of the Planning Institute of British Columbia (PIBC), held on the date noted above, and is provided for the information of members. A copy of this summary was also published and circulated in PIBC's quarterly magazine Planning West.

On March 9th, 2018 the PIBC Board of Directors met at UNBC in Prince George, and by telephone teleconference.

UNBC Delegations

Dr. Ian Hartley and Dr. Darwin Horning MCIP, RPP of UNBC's School of Environmental Planning program, joined the Board and provided an update on activities at the School.

President

Andrew Ramlö MCIP, RPP provided an update on various activities including: noting that the Alberta Professional Planners Institute had endorsed the proposed revised definition of "planning", and reporting that he had attended the recent 2018 provincial budget 'lock-up' on behalf of the Institute.

Board & Governance

The Board reviewed the work to-date on the various goals and tasks from the 2017-2019 Strategic Plan and discussed opportunities to complete ongoing and remaining tasks.

The Board approved the appointment of the following Chapter representative members to the Institute's ad hoc 60th Anniversary Committee for the current term: Keltie Chamberlain MCIP, RPP; Katherine (Kasha) Janota-Bzowska; Karen Kreis MCIP, RPP and Claire Negrin MCIP, RPP.

Administration & Finance

Executive Director, Dave Crossley, reported on ongoing and key activities at the PIBC Office.

The Board received and approved the Institute's audited financial statements for the 2017 fiscal year as presented by Secretary-Treasurer, Carole Jolly MCIP, RPP. The Board also received and reviewed the audit letter from the Institute's auditors. The Board further recommended to the membership the re-appointment of the Institute's auditors, Loewen Kruse Chartered Professional Accountants, for the current 2018 fiscal year.

Secretary-Treasurer, Carole Jolly MCIP, RPP, presented the Institute's internal, unaudited 2018 year-to date financial statements for information.

Member Programs & Services

Executive Director, Dave Crossley, reported on preparations for the Institute's 2018 Annual Conference in Victoria. The Board discussed participating in an interactive session with members at the conference.

The Board reviewed and discussed the proposed future conference schedule and plan for 2012-2025. The Board approved the proposed conference schedule and plan, including provision for an upcoming conference in the Yukon in 2021.

National Affairs

The Board reviewed the report of the Five-Year Comprehensive Review of Membership Certification Standards and Academic Accreditation Standards for the Planning Profession in Canada from the national Professional Standards Committee (PSC). The Board referred the report to the Institute's Professional Standards & Certification Committee for further review and the drafting of substantive feedback on the recommendations, for consideration at the next regular Board meeting.

The Board also reviewed and endorsed the proposed revised standards and guidelines related to the professional certification of planners in academia and the assessment of planning experience for such individuals, as recommended by the national Professional Standards Committee (PSC).

Committee Reports & Business

Professional Standards & Certification: The Board approved the admission of a number of new members, and a number of membership transfers and changes.

Local Chapters

Vancouver Island-North: The Chapter's 2017 annual report was reviewed. The Board approved receipt of the report and the release of the Chapter's 2018 annual seed funding.

South Coast: The Chapter's 2017 annual report was reviewed. The Board approved receipt of the report and the release of the Chapter's 2018 annual seed funding.

Okanagan-Interior: The Chapter's 2017 annual report was reviewed. The Board approved receipt of the report and the release of the Chapter's 2018 annual seed funding.

Central-North: The Chapter's 2017 annual report was reviewed. The Board approved receipt of the report and the release of the Chapter's 2018 annual seed funding.

Yukon: The Chapter's 2017 annual report was reviewed. The Board approved receipt of the report and the release of the Chapter's 2018 annual seed funding.

Kootenay-Rocky Mountain: The Chapter's 2017 annual report was reviewed. The Board approved receipt of the report and the release of the Chapter's 2018 annual seed funding.

Next Meeting(s)

It was noted that a special teleconference meeting of the Board would likely be required in April 2018 to review and consider a proposed special resolution to amend the bylaws at the next AGM. The proposed changes relate to the Institute's professional conduct review and disciplinary processes.

It was also noted that the next regular Board meeting would be held Friday, June 1, 2018 in Victoria (in conjunction with the 2018 Annual Conference and AGM).

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