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## **PIBC BOARD MEETING – SUMMARY NOTES**

**July 21, 2017**

*The following is a summary of the meeting of the Board of Directors of the Planning Institute of British Columbia (PIBC), held on the date noted above, and is provided for the information of members. A copy of this summary was also published and circulated in PIBC's quarterly magazine Planning West.*

On July 21<sup>st</sup>, 2017 the PIBC Board of Directors met in Whistler.

### **Board & Governance**

The Board reviewed the work to-date on the various goals and tasks from the 2015-2017 Strategic Plan. President, Andrew Ramlö MCIP, RPP reviewed the purpose of this meeting agenda item, and that it would be updated to reflect the 2017-2019 Strategic Plan once it is finalized and approved by the Board.

President, Andrew Ramlö MCIP, RPP reviewed the purpose of the standing item on the Board meeting agenda for Committee Chairs to briefly provide an update on their respective activities.

Executive Director, Dave Crossley, reviewed the various committee chair positions that the Board needed to appoint members. The Board approved postponing the appointment of various committee chair positions until 12:00 PM on July 23, 2017, at which time the following Board members were appointed to the following committee chair positions: David Block MCIP, RPP (Governance & Nominating); Andrew Ramlö MCIP, RPP (Executive); Suzanne Smith MCIP, RPP (Policy & Public Affairs); Katrin Saxty MCIP, RPP (Professional Standards & Certification); Kenna Jonkman MCIP, RPP (Member Engagement); Carole Jolly MCIP, RPP (Student Member Liaison).

The Board also approved its 2017-2019 meeting schedule. It was noted the meeting schedule would be posted to the Institute's website.

### **Administration & Finance**

Executive Director, Dave Crossley, reported on ongoing and key activities at the PIBC Office.

The Board reviewed the Institute's unaudited 2017 year-to-date finances for information.

### **Member Programs & Services**

The Board reviewed the draft financial report from the 2017 Annual Conference for information.

Ryan Noakes provided an overview of the results from the 2017 Members Survey. There was discussion regarding how to take action on some of the results.

### **National Affairs**

President, Andrew Ramlö MCIP, RPP reviewed the Memorandum of Understanding for the proposed national Planning Alliance Forum (PAF) for information. It was noted the proposed PAF formalizes a previously informal leadership group of the various provincial and territorial professional planning institutes across Canada, to network, share information and develop ideas for future shared projects and goals affecting the profession nationally.

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### **Committee Reports & Business**

**Membership:** The Board approved the admission of a number of new members, and a number of membership transfers and changes. The Board also ratified the email resolution of June 9, 2017 approving the admission of a number of new Certified members.

**Climate Action:** Suzanne Smith MCIP, RPP reported on recent activities of the Climate Action Task Force. The Board approved the continuation of the Climate Action Task Force for the remainder of the current Board term in order for the Task Force to pursue ongoing tasks and the completion of its mandate.

Dan Huang, MCIP, RPP provided an update regarding the proposed Asset Management BC partnership. There was discussion regarding outstanding issues and concerns. It was noted that the Institute should hold off ratifying the proposed partnership agreement until such issues or concerns are addressed.

### **Institute Representative Reports & Business**

The Board approved the designation of Norm Connolly MCIP, RPP to serve as the Institute's alternate representative to the Province of BC's Energy Step Code Council.

### **Next Meeting(s)**

It was noted that the next meeting would be held Friday, September 29, 2017 in Vancouver (in conjunction with a morning 2018 Budget Workshop).

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