

## Call for Submissions...

### Introduction & Background

The Planning Institute of British Columbia (PIBC) annually recognizes the professional work and individual accomplishments of members across British Columbia and the Yukon through its awards and recognition programs. The PIBC Awards & Recognition Committee has developed the various awards categories to reflect the diverse range of excellent planning work undertaken across British Columbia and the Yukon.

PIBC welcomes and encourages submissions for the...

### **Awards for Individual Achievement – (3 categories)**

Please review the information below carefully and utilize the appropriate online form to make a submission under one of these award categories.

### **Awards for Individual Achievement**

The Awards for Individual Achievement are intended to allow colleagues and the profession to recognize the broader, personal achievements and contributions of individual PIBC Members separate and apart from any one particular plan, policy, project or other work product. These awards recognize and celebrate the overall impact of individual members' work and personal commitment to planning, and the effect they have in their community and within the profession.

### **Categories**

PIBC wishes to encourage online nominations / submissions for individual achievement in any one of the following three categories:

#### ***Award for Distinguished Professional Contribution***

The Award for Distinguished Professional Contribution is intended to recognize the efforts of individual PIBC Members and is based on the overall impact of the nominee's work and personal commitment to planning, and the effect they have in their community and within the profession. The award recognizes leading volunteers in the planning profession who give back to the Planning Institute of British Columbia and the planning profession and contribute to the ongoing success of PIBC and the planning profession.

#### ***Award for Leadership in Advocacy & Innovation***

The Award for Leadership in Advocacy & Innovation is intended to recognize the efforts of individual PIBC Members, specifically, a planner who demonstrates outstanding leadership, tenacity and advocacy on planning issues either in their community, provincially, or more broadly. The award honours the advocates, and the game-changers whose persistence and/or innovation contribute to the ongoing success of PIBC and the planning profession.

## ***Award for Young Professional Leadership***

The Award for Young Professional Leadership is intended to recognize the efforts of young and new practicing planners who demonstrate leadership, innovation, and outstanding achievement at an early stage in their career. The award is based on the overall impact of the nominee's work and personal commitment to planning. The award recognizes leading young members within the planning profession who demonstrate leadership, innovation, and who give back to the Planning Institute of British Columbia and the planning profession and contribute to the ongoing success of PIBC and the planning profession.

These categories are reviewed each year by the Awards & Recognition Committee to ensure their relevance to current planning practice. On an annual basis the Committee may amend existing categories or develop new categories accordingly.

## **Awards for Individual Achievement – Evaluation & Eligibility Criteria:**

### **Award for Distinguished Professional Contribution – Criteria**

The jury will evaluate the nomination of Members for the Award for Distinguished Professional Contribution based on the following:

- The nominee's on-going and continued mentoring and guidance of PIBC members.
- The nominee's utilization of unique and innovative approaches to planning in their community and/or planning area.
- The nominee's promotion of the planning profession.
- The nominee's personal addition to the profession of planning through outstanding individual effort in their community and/or planning area.
- The nominee's commitment to the betterment of their community and/or planning area through the implementation of sound planning practices and process.
- The nominee's leadership by example, and their known high ethical standards.
- The nominee's work to raise the profile of their community and/or planning area.
- The nominee's work to document and preserve the planning history of their community or planning area.
- The nominee's other community work or community-related efforts that is indicative of a high professional standard.

### **Award for Distinguished Professional Contribution – Eligibility**

- Nominees for this award must be a Certified (RPP) Member, or Fellow, in good standing, of the Planning Institute of British Columbia.
- Nominations should include a thorough synopsis highlighting the nominee's career as well as describing how the nominee has shown excellence in planning, commitment to their community and/or planning area and dedication to the profession through one or more of the criteria listed above.
- Each nomination must be endorsed/supported with the signature of: at least three Certified (RPP) Members, or Fellows, in good standing, of the Planning Institute of

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British Columbia; or at least two Certified (RPP) Members, or Fellows, in good standing, of the Planning Institute of British Columbia and one community member.

- *(See below for specific entry / nomination requirements)*

## **Award for Leadership in Advocacy & Innovation – Criteria**

The jury will evaluate the nomination of Members for Leadership in Advocacy & Innovation based on the following:

- The nominee's commitment to advocating or innovating around a planning issue (i.e.: heritage retention, energy conservation, community engagement, etc.) to raise awareness, encourage action and prompt a key change or new direction.
- The nominee's utilization of unique and innovative approaches to planning in their community and/or planning area.
- The nominee's personal addition to the profession of planning through outstanding individual effort in their community and/or planning area.
- The nominee's commitment to the betterment of their community and/or planning area through the implementation of sound planning practices and process.
- The nominee's leadership by example, and their known high ethical standards.
- The nominee's work to raise the profile of their community and/or planning area.

## **Award for Leadership in Advocacy & Innovation – Eligibility**

- Nominees for this award must be a Certified (RPP) Member, or Fellow, in good standing, of the Planning Institute of British Columbia.
- Nominations should include a thorough synopsis highlighting the nominee's career as well as describing how the nominee has shown excellence in advocating for key issues or pursuing innovation, through one or more of the criteria listed above.
- Each nomination must be endorsed/supported with the signature of: at least three Certified (RPP) Members, or Fellows, in good standing, of the Planning Institute of British Columbia; or at least two Certified (RPP) Members, or Fellows, in good standing, of the Planning Institute of British Columbia and one community member.
- *(See below for specific entry / nomination requirements)*

## **Award for Young Professional Leadership – Criteria**

The jury will evaluate the nomination of Members for the Award for Young Professional Leadership based on the following:

- The nominee's utilization of unique and innovative approaches to planning in their community or planning area.
- The nominee's personal addition to the profession of planning through outstanding individual effort in their community or planning area.
- The nominee's commitment to the betterment of their community and/or planning area through the implementation of sound planning practices and process.
- The nominee's leadership by example, and their known high ethical standards.
- The nominee's work to raise the profile of their community or planning area.

- The nominee's other community work or community-related efforts that is indicative of a high professional standard.

## **Award for Young Professional Leadership – Eligibility**

- Nominees for this award must be a Candidate or Certified (RPP) Member, in good standing, of the Planning Institute of British Columbia and aged thirty-five years or younger, normally having ten years or less experience in professional planning practice.
- Nominations should include a thorough synopsis highlighting the nominee's career as well as describing how the nominee has shown excellence in planning, commitment to their community and dedication to the profession through one or more of the criteria listed above.
- Each nomination must be endorsed/supported with the signature of: at least three Certified (RPP) Members, or Fellows, in good standing, of the Planning Institute of British Columbia; or at least two Certified (RPP) Members, or Fellows, in good standing, of the Planning Institute of British Columbia and one community member or one Candidate Member in good standing.
- *(See below for specific entry / nomination requirements)*

## **Awards for Individual Achievement – Entry Requirements:**

- Completed Online Submission entered through PIBC's online submission portal.
- Additionally, submitters will need to prepare and have ready the following additional documents/materials ready before making an online submission:
  - An award submission summary document (between 2-5 pages maximum) highlighting the nominee's career as well as describing how the nominee has shown excellence in planning, leadership, innovation, commitment to their community and dedication to the profession through one or more of the criteria listed for the particular individual award category (must be in PDF format only).
  - Compilation of additional letters of support or endorsement for the nominee and their suitability for the award in the particular individual award category (must be in PDF format only).

**Please Note:** All nominations for the Awards for Individual Achievement are treated as confidential, and are typically made by colleagues, associates, and community members with knowledge of, and experience with the member nominee. Such nominations are typically made confidentially, without the direct knowledge of the member nominee. Unsuccessful member nominees are not contacted or notified by the Jury of the nomination or outcome.

## Awards for Individual Achievement - Submission Checklist

Review the following checklist below **before** making an online submission to ensure a smooth and complete nomination submission

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You will need the following information and documents ready when completing the online submission form:

Nominator

*(PIBC member primarily responsible for this nomination)*

- First and last name of the nominator
- PIBC membership type (i.e. Certified (RPP), Fellow or Candidate)
- Organization / company name
- Mailing address
- Email address
- Telephone number

Full Name of Additional Nominator(s)

*(Additional PIBC members and/or community leaders endorsing this nomination – see specific category eligibility requirements)*

Full Name of Member Nominee

*(PIBC member being nominated)*

Individual Award Category

Award Submission Summary Document

*(Describing the merits of the nominee and how they meet the award criteria – must be in PDF format only).*

Additional Supporting Document(s)

*(Including letters of support, and must be in PDF format only)*

**NOTE: FOR ALL FILES, EACH FILE MUST NOT EXCEED 50 MEGABYTES IN SIZE.**

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## **Jury & Submissions:**

**Jury:** The Awards Jury for all PIBC awards is composed of a Committee of several experienced Institute members, appointed by the PIBC Board of Directors, representing a variety of planning backgrounds from across British Columbia and the Yukon. A Sub-Committee acts as the jury for each type of award.

Jury members cannot evaluate or vote on nominations for individuals with whom they have any personal or professional conflict of interest.

The Awards Jury, by unanimous vote, may move a submission from one category to another. A Jury Selection Award may be granted to recognize submissions that reflect excellence in planning without fitting into one of the three nomination categories. The Awards Jury may choose to not present awards or to present more than one award in each category, as deemed appropriate. Complete online nominations / submissions must be received on or before

4:00 pm (Pacific Time)  
Friday, March 20, 2020

**Submissions:** Presentation of awards is based on submissions received. The Awards Jury may choose to not present awards or to present more than one award in each category, as deemed appropriate.

## **Questions?**

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