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## **PIBC BOARD MEETING – SUMMARY NOTES**

### **November 3, 2018**

*The following is a summary of the meeting of the Board of Directors of the Planning Institute of British Columbia (PIBC), held on the date noted above, and is provided for the information of members. A copy of this summary was also published and circulated in PIBC's quarterly magazine Planning West.*

### **November 2018**

On November 3, 2018 the PIBC Board of Directors met in Vancouver.

#### **President**

Andrew Ramlö MCIP, RPP provided an update on various recent activities, including: a recent meeting of the Planning Alliance Forum – the leadership group of Presidents of the principal bodies of the planning profession across Canada – where there was discussion about developing a joint initiative to increase recognition of the “RPP” brand nation-wide.

#### **Board & Governance**

The Board reviewed the work to-date on the various goals and tasks from the 2017-2019 Strategic Plan and discussed opportunities and requirements to complete ongoing and remaining tasks.

The Chair of the Institute's Governance & Nominating Committee provided a brief update on recent activities of the committee. Director of Finance & Member Services, Ryan Noakes, also provided an update on recent activities of the Institute's Awards & Recognition Committee.

The Board approved the appointment of the following members to the Institute's Policy & Public Affairs Committee for the current term: Brian Miller MCIP, RPP; and Erica Tiffany MCIP, RPP.

#### **Administration & Finance**

Executive Director, Dave Crossley, reported on ongoing and key activities at the PIBC Office.

The Board reviewed the Institute's unaudited 2018 year-to-date finances for information. The Institute continues to maintain a healthy financial position, with current operations largely keeping within overall budget objectives.

The Board reviewed, for information, the final 2019 Schedule of Membership Fees and the final 2019 Operating Budget, as approved and adopted in September 2018.

#### **Member Programs & Services**

The Board reviewed, for information, the financial report for the 2018 Annual Conference. Attendance at the conference was greater than anticipated, resulting in a small profit.

#### **Committee Reports & Business**

Professional Standards & Certification: The Board approved the admission of a number of new members, and a number of membership transfers and changes, as well as approving the extension of membership eligibility for a number of Candidate members, in order for them to complete the certification process and become Certified members (Registered Professional Planners).

**Policy & Public Affairs:** The Board reviewed the report of recent activities of the committee, including: the creation of a sub-committee to explore some form of right to practice legislation or protection for the planning profession. There was further discussion regarding the Institute's outreach and ongoing contact with the BC provincial government. The Board also approved the appointment of the following member to the Policy & Public Affairs Committee for the current term: Lui Carvello MCIP, RPP.

**Climate Action Task Force:** The Board reviewed the wrap-up report of the Task Force, outlining the conclusion of its work and ongoing tasks going forward. The Board also approved the creation of, and potential terms of reference for, a climate action sub-committee to the Policy & Public Affairs Committee, continuing the work started and undertaken by the Climate Action Task Force.

#### **Local Chapters**

**Vancouver Island-North:** The Board approved a small one-time funding allocation to help cover expenses for the Chapter's recently held 60<sup>th</sup> Anniversary event and activities.

#### **Other Business & Correspondence**

The Board approved the designation of Sharon Horsburgh MCIP, RPP to serve as its alternate representative to the Province of BC's Energy Step Code Council.

#### **Next Meeting(s)**

It was noted that the next meeting would be held Friday, January 25, 2019 in Vancouver.

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