

PROFESSIONAL STANDARDS & CERTIFICATION:

The Institute’s Professional Standards & Certification Committee manages and oversees the Institute’s membership certification work and activities. This includes membership certification standards and processes, as well as monitoring and continuous professional learning (CPL) reporting. This involves receiving and acting upon recommendations for membership admissions based on assessments undertaken on behalf of PIBC by the national Professional Standards Board for the planning profession in Canada (PSB), overseeing membership applications for non-corporate membership categories (not handled by the PSB), and reviewing and making recommendations regarding applications for changes in membership status (such as membership transfers, temporary leave from active membership etc.). Kenna Jonkman RPP, MCIP stepped down from the Committee in 2025 and Stacey Lightbourne RPP, MCIP joined the Committee as Co-Chair alongside Zoë Morrison RPP, MCIP.

To continue supporting CPL reporting compliance reviews and activities, a call for volunteers for the CPL Compliance Sub-Committee was launched in December 2025.

MEMBERSHIP APPLICATIONS & ADMISSIONS:

Membership activities continued to be busy in 2025. During the year, the PIBC processed approximately 390 membership applications, admissions, transfers, membership status changes, and other membership actions.

This included 151 admissions into Corporate membership categories and 128 Non-Corporate membership admissions

Overall membership in the Institute remained stable, with a slight increase in total members. There was a 4% increase in the net number of professional (Corporate) members, with a 3.8% increase in the net number of Certified Members (Registered Professional Planners).

PIBC admitted a total of 67 new Registered Professional Planners (RPPs) in 2025, following the successful completion of the certification process. Additionally, new Candidate members continued to join throughout the year. A small number of other Candidate members ceased to be members during 2025 due to the expiry of their prescribed time limits to remain a Candidate and complete certification, or for other reasons. There was a total of 84 new Candidate members admitted, reinstated, or transferred in 2025.

In terms of Non-Corporate membership, the net total number of Retired members increased slightly, and the number of Pre-Candidate members also increased in 2025. The net number of Student members decreased slightly in 2025 (by 7.3%). Student members continued to be supported by policies for waiving annual student membership fees. As occurs annually, a number of Student members ceased to be members due to the expiry of prescribed time limits on their eligibility to remain as student members.

PIBC MEMBERSHIP:

At December 31, 2025, the total (estimated) Institute membership was as follows:

Corporate Membership:		Non-Corporate Membership:	
Fellows (Practicing RPPs)	23	Retired members **	56
Certified members (RPPs) *	1,281	Pre-Candidate members	124
Candidate members *	371	Student members	317
		Honourary members	10
Total Corporate:	1,675	Total Non-Corporate:	507 ***
TOTAL:	2,182		

Notes:

*Includes members On Leave **Includes Fellows who are retired ***Non-Member ‘Public Subscribers’ not included

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MEMBERSHIP CERTIFICATION:

The national Professional Standards Board for the Planning Profession in Canada (PSB) continued its work on behalf of PIBC, carrying out administrative and assessment functions for membership certification. This includes evaluating new Candidate membership applicants and overseeing the steps required for full certification as Registered Professional Planners (RPPs).

In 2025, application volumes remained steady, with a fairly consistent number of new Candidates entering the assessment process and members completing requirements to achieve RPP certification. As previously reported, the national professional examination continues to be administered by the PSB twice annually through an invigilated process.

PROFESSIONAL STANDARDS & NATIONAL COORDINATION:

As noted elsewhere in this report, the PSB continues its national role in administering professional certification processes for members, including assessing new Candidate applicants and Candidate members completing the certification requirements towards RPP designation. The PSB also continues to manage the accreditation of Canadian university planning programs on behalf of PIBC and planning institutes across the country, as well as work to develop, maintain and revise the shared national professional standards for the profession in Canada.

CPL REPORTING REQUIREMENTS FOR MEMBERS:

Overseeing the policies and administration of the Institute's mandatory Continuous Professional Learning (CPL) program and reporting requirements, as set out in the bylaws, remains a key responsibility of the Professional Standards & Certification Committee. In 2025, this work included the continued implementation of a consistent, structured approach to monitoring CPL compliance, including periodic random reviews of members' annual CPL reports and follow-up to support members and ensure compliance.

We continue to be pleased to see high levels of compliance with CPL activities and reporting requirements by members in 2025. The Institute appreciates that there were no significant compliance issues stemming from the random reviews that were undertaken in the past year. As in previous years, the most common CPL reporting issues arising were minor. The recurring themes identified echoed previous years:

- Reporting conference activities as just a singular line-item activity or just by day,
- Vague descriptions of learning activities (such as incomplete description of reading materials), and
- Over or under-reporting learning units (LUs) for certain activities (ex. reading, learning tours, volunteering) based on guideline maximums within the CPL Guide.

Additionally, the Institute received positive feedback on the previously developed "CPL Quick Reference Guide", a one-page reference guide highlighting the most common types of CPL activities and their associated maximum applicable learning units (LUs).

The Committee continued moving forward with work examining enhancement of the CPL reporting system to incorporate specific requirements for required ongoing learning in key, essential topics over time. The Committee is in the process of developing applicable updates to the CPL system guide.

GENERAL MEMBERSHIP ISSUES:

The Committee continued its work in 2025, monitoring and enforcing the stipulated time limits for various members to complete membership requirements and/or move forward to the next applicable membership category, as outlined in the Institute's bylaws. As is normally the case each year, the Committee continues to review and consider occasional requests from individual members facing unique and extenuating circumstances related to membership time limits, requests for leave from active membership, CPL reporting requests, and other related issues on a case-by-case basis, as appropriate.

To support members on parental leave, internal processes were updated to streamline the consideration and approval of special member requests related to Candidate eligibility extensions and CPL waivers, which will be implemented in 2026.

COMMITTEE & VOLUNTEER THANKS:

The Institute's membership certification and professional standards activities rely heavily on the dedication and significant contributions of the many volunteer members carrying out the many membership-related roles and tasks each year. We sincerely thank all those who generously gave their time and effort in 2025, especially those who served on the Professional Standards & Certification Committee.

We extend our heartfelt and sincere appreciation to the many dedicated volunteer members who contribute their time and expertise in various roles—reviewing membership materials, serving as examiners and accreditation reviewers, and acting as mentors and sponsors for Candidate members throughout BC and the Yukon (and beyond) as they progress through the certification process. Your efforts are instrumental to the ongoing success and advancement of the planning profession. In addition to our valued volunteers, we also acknowledge and thank the support of PIBC staff, as well as those working nationally with the PSB. Thank you all.