

GOVERNANCE & NOMINATING:

Overseeing and assisting with the Institute’s governance and key policy matters, and managing the nominating process for the Institute’s regular bi-annual elections for the Board of Directors are key responsibilities the Governance & Nominating Committee. These responsibilities are mandated in the bylaws and through policies established by the Board. Other governance matters that fall under the Committee’s responsibilities include consideration of potential significant bylaw amendments and related governance policy work, as required from time to time

In accordance with the current standing policy of the Board – that the current President normally serves as chair of the Committee – the Governance and Nominating Committee was chaired by Kenna Jonkman RPP, MCIP, who took over as chair of the Committee in 2025, succeeding immediate past President Emilie K. Adin RPP, FCIP.

BOARD ELECTIONS & NOMINATIONS:

As stipulated by the Institute’s bylaws, elections for the Board of Directors are held every two years (every odd numbered year) leading up to the Annual General Meeting (AGM) of that year. The most recent Board elections took place in 2025 in conjunction with the AGM, and the next election will take place in conjunction with the 2027 AGM.

For each election, the Committee is required to nominate a minimum number of members for the various positions on the Board of Directors – one Certified member for the position of President Elect; eight Certified members for director positions on the Board; and one Candidate member for the Candidate member representative position. The Committee can also nominate more than the minimum number of members prescribed. As part of its mandate from the Board, the Committee works to take into consideration several different factors when reaching out and seeking possible member nominees, such as regional representation, diversity factors, employment sector, professional background, skills and knowledge, and volunteer experience. As part of its work in this area, the Committee, with support from staff, curated and developed a series of videos (and accompanying outreach) promoting the 2025 Board elections and encouraging members to consider standing for election or volunteering with the Institute in some other capacity.

For the 2025 Board elections, as required by the Institute’s bylaws, the Committee worked through the first months of the year to develop and put forward potential nominees. This work involved seeking interest and reaching out across many member volunteer and professional networks, and communications outreach to the membership at large to seek out a diverse range of potential nominees. The Committee successfully nominated one Certified member for the position of President Elect, twelve Certified members for the Board, and two Candidate members for the Candidate member representative position on the Board (however one

candidate member nominee withdrew prior to the election). Following the Committee’s nomination process, additional at-large nominations for all available positions on the Board were sought from the membership, after which the voting process took place online leading up to the 2025 AGM. The Board elections were successfully conducted via online voting and concluded with the results reported to the 2025 AGM in Vancouver on June 13th.

Thanks are extended to all those members who stepped forward and were nominated to stand for election, and to all members who participated and voted. Thank you also to those whose terms on the Board concluded in 2025. Additionally, congratulations are extended to those who were successfully elected or re-elected to the Board in 2025.

BYLAWS & OTHER POLICY WORK:

Throughout 2025, the Committee focused on developing and updating several internal administrative policies. This included reviewing and revising the terms of reference for additional committees that were not updated in 2024, ongoing work relating to: reviewing and considering revising the term length for the Institute’s Board members, assessment guidelines for the Board elections nominations process, and potential bylaw amendments. The Institute did not undertake any formal bylaw revisions or amendments in 2025, however work, but work through the Committee and Board was undertaken that will lead to potential amendments in 2026.

COMMITTEE VOLUNTEERS & THANKS:

The Institute’s governance, policy, and nominating work depends on the dedication and contributions of volunteers serving on the Governance & Nominating Committee. Sincere thanks are extended to all members who served on the Committee in 2025. Thanks and appreciation are extended to all members who served on the Committee in the 2025 year. Additional thanks are again extended to those members from across BC and the Yukon who stood for election to the Institute’s Board of Directors, or who might be considering doing so in the future. Thank you.