



**S.A.Y. Lands Office (Chilliwack)
Exciting First Nation Planning Opportunity
(Deadline April 26, 2019)**

The S.A.Y. Lands Office is committed to working with our four First Nations to manage their Reserve lands in a manner which promotes community-based and sustainable land use, safety, liveability and environmental protection. Our land use management and planning are built on our culture and traditions and we also develop and use modern laws and land use tools. Our employees enjoy the ability to be a part of a positive environment of communities with strong leaders and committed community members.

Community Planner

FULL-TIME (wage to be determined within Group 10)

Under the direction of the General Manager/SAY Lands Manager, the Community Planner will support the lands office specifically related to land management and planning for our communities of Skowkale, Aitchelitz, Yakwekwioose and Kwaw Kwaw Apilt. Key responsibilities include:

- The development and review of future and current planning laws, regulations, forms, policies, procedures and any additional land management frameworks
- Land use planning
- Environmental management and planning
- Emergency planning
- Community development planning, including zoning
- Project management related to planning
- Assisting to review and process applications for permits, variances, rezonings, etc.
- Preparation of maps, diagrams and others as needed for position
- Collecting, compiling and analyzing data and information on demographic, economic, legal, social, cultural and physical information regarding land use planning
- Preparing for, participating in, and following up from our Land Management Advisory Committee meetings
- Liaising with residents, consultants, government and other agencies, general public and partners regarding land uses and planning
- Community engagement
- Other activities as directed by the SAY Lands Manager and/or Chief and Council

Successful candidates will have/be:

- Experience working with First Nations communities or equivalent experience
- A diploma or degree in Community Planning and/or Regional Planning or related degree or the equivalent combination of education and experience
- Membership or eligible for membership in the Canadian Institute of Planners or BC Professional Planners Institute (preferred)
- Experience planning in a local government setting
- Good oral and written skills
- Ability to work as a team member
- Good organizational skills and initiative
- Mapping and preferably GIS skills
- Good computing skills, including ability to use Microsoft Office application software
- Knowledge of local First Nations culture is an asset
- Valid Class 5 BC Driver's license
- Reliable transportation
- A valid Social Insurance Number (SIN)

Office space may be shared and noise or interruptions can be expected. Multi-tasking and deadlines can be expected.

HOW TO APPLY

Applicants should send a resume and cover letter with three (3) references identified outlining how they meet the specific requirements of the position to manager@skowkalefn.com by **April 26, 2019 at 4:00 p.m.**

While we sincerely appreciate all applications, only those candidates selected for interview will be contacted.

Please note the selected candidate will be required to submit to a police information check (if applicable).