



PLANNING INSTITUTE OF BRITISH COLUMBIA

*FORWARD THINKING
SHAPING COMMUNITIES*

Registered Professional Planner (RPP) Certification

Who? - Roles in Certification

- **PIBC** sets, maintains & administers national standards for certification of members in the planning profession (established and shared nationally with other professional institutes).
- Shared national process to review & accredit university planning programs.
- Standards managed by Professional Standards Committee (**PSC**) – the policy body.
- Certification assessment process administered by Professional Standards Board (**PSB**) – the implementation body.
- **PIBC** responsible for final admission & ongoing membership administration – the professional body.

Certified Member – Registered Professional Planner (RPP)

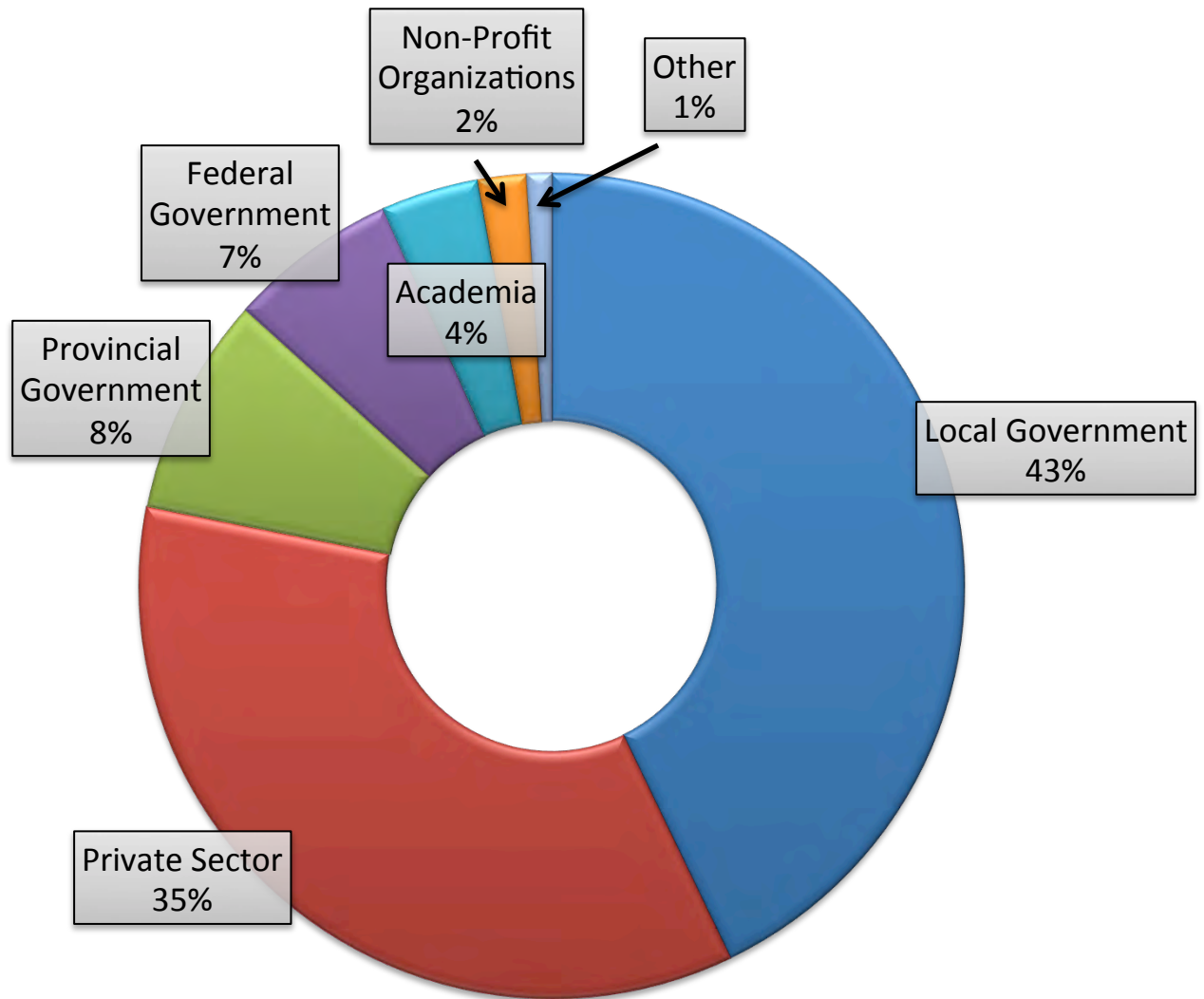
Certified members (RPPs) – are practicing professional planners who have:

- Already first been assessed and admitted as a Candidate member; and
- Successfully completed all steps in the certification process.

Once admitted as a Certified member (RPP) – they must:

- Continue to maintain ethical standards (Code of Ethics & Professional Conduct); and
- Maintain and report annual Continuous Professional Learning (CPL).

PIBC Members Are...



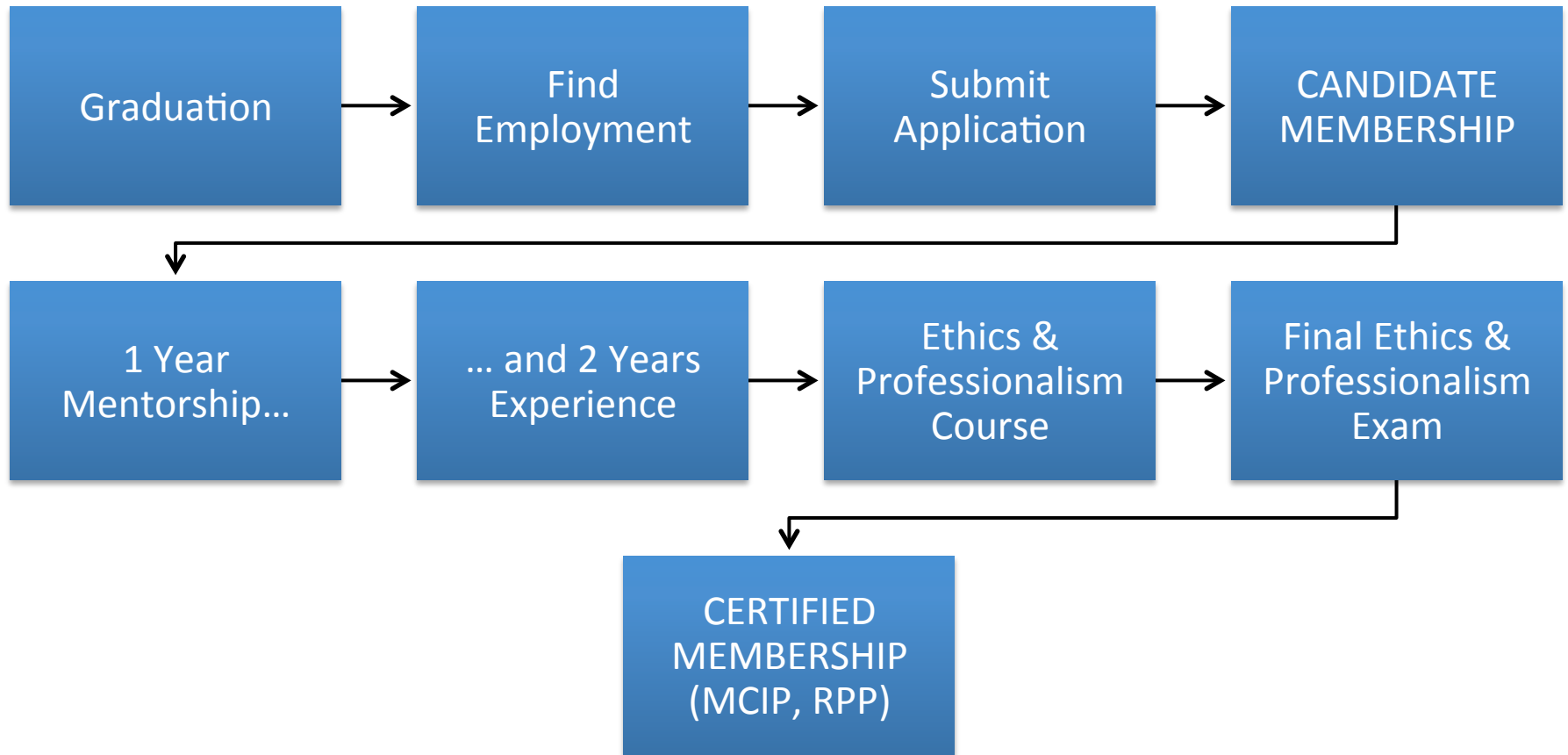
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Routes to RPP...

The current membership certification standards set by PIBC and other institutes through PSC (assessed by PSB) provide for THREE routes to RPP:

- 1) Accredited Planning Degree – the primary route for most members – for those working in planning with a planning degree from an Institute accredited university planning program.
- 2) Prior Learning & Assessment Recognition (PLAR) – for those working in planning with a degree *not* from an Institute accredited university planning program.
- 3) Reciprocity – for those working in planning & already fully certified by a reciprocal foreign professional institute (AICP – US & PIA – Australia); RTPI – UK no longer an option

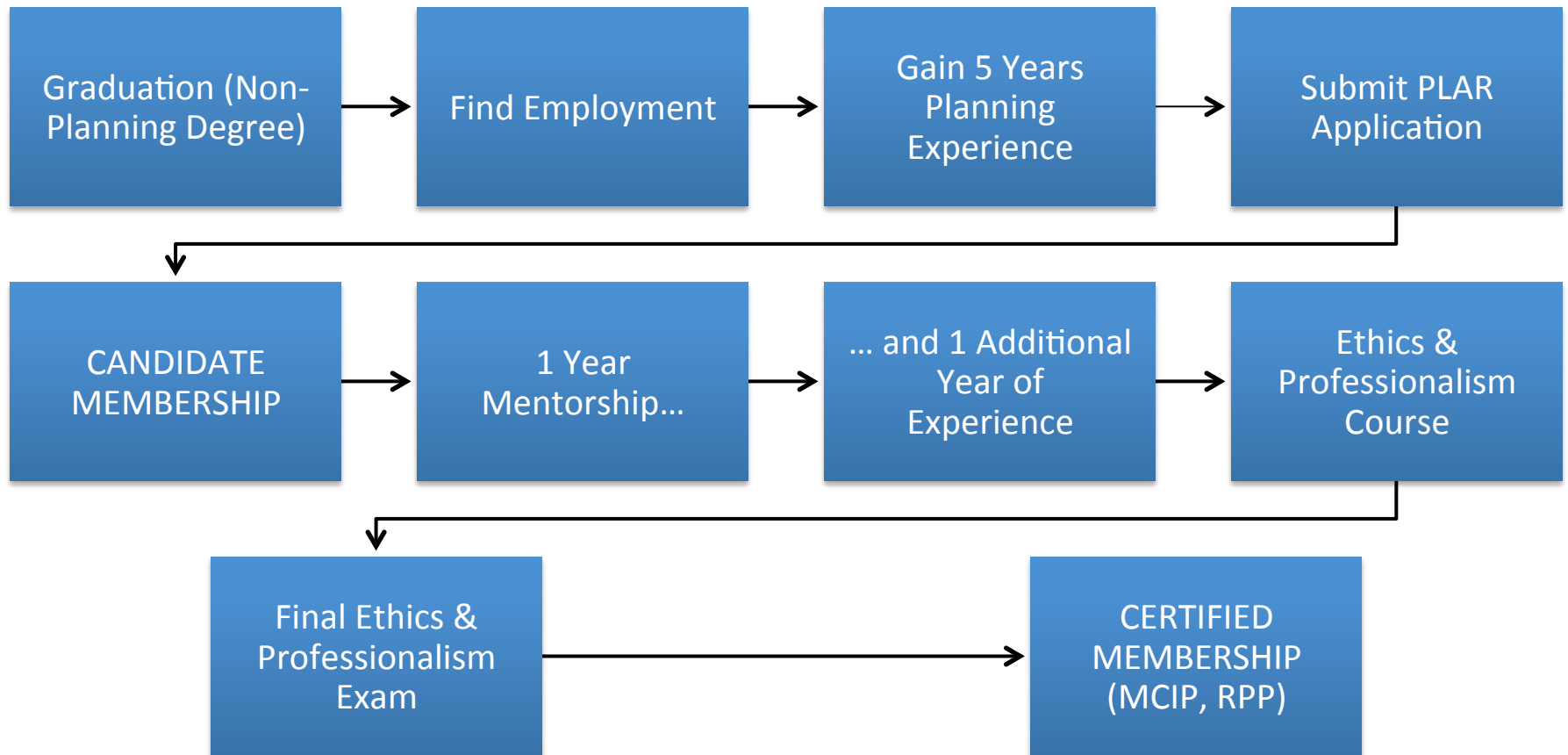
Route 1: Certification for Applicants with an Accredited Planning Degree



For more information visit the national Professional Standards Board (PSB):

www.psb-planningcanada.ca

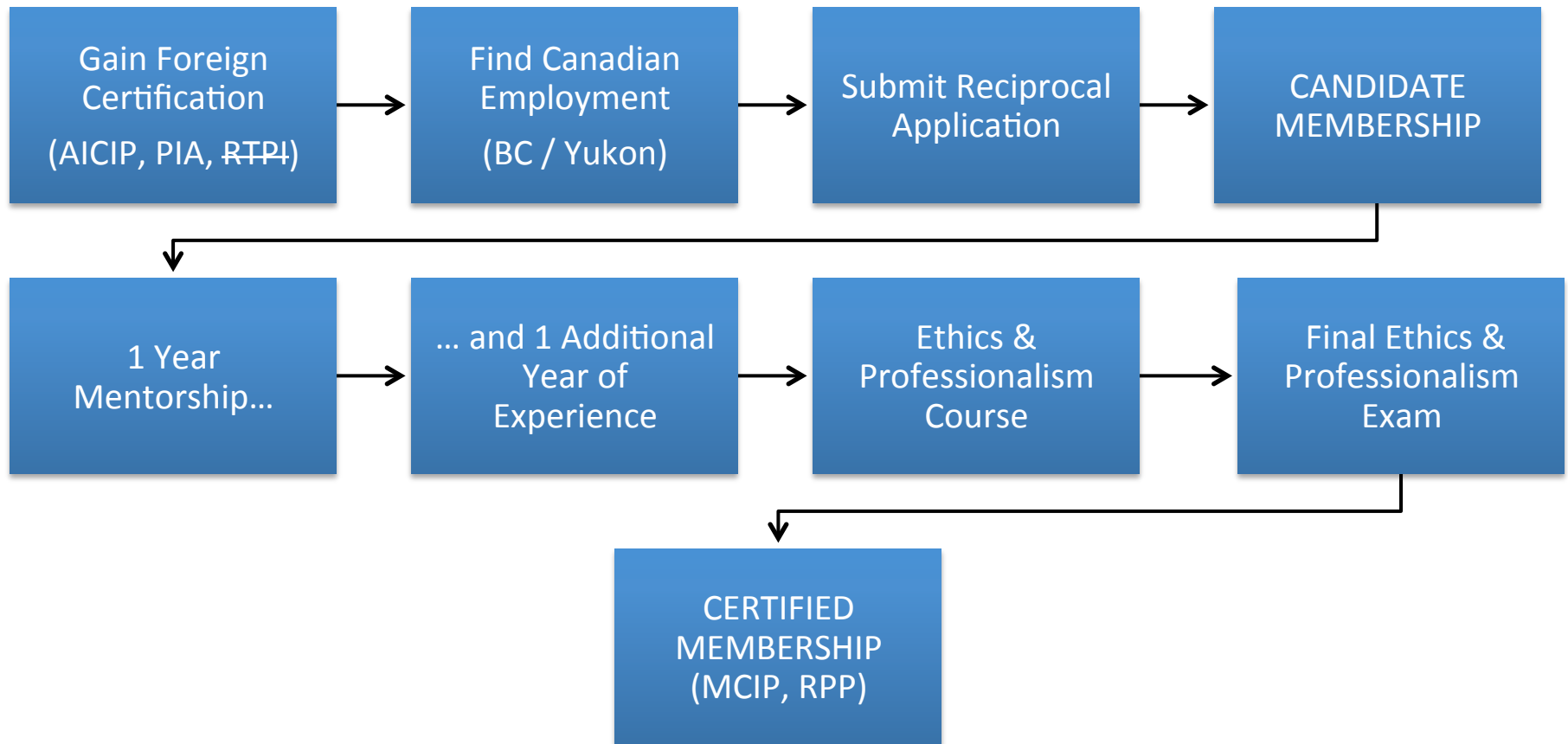
Route 2: Certification for Applicants *without* an Accredited Planning Degree



For more information visit the national Professional Standards Board (PSB):

www.psb-planningcanada.ca

Route 3: Certification for Applicants with Reciprocal (Foreign) Certification



For more information visit the national Professional Standards Board (PSB):

www.psb-planningcanada.ca

I'm a Candidate – Now What?

MENTORSHIP: While employed in planning, and once a Candidate the first important step is:

Find & declare to the PSB your **MENTOR:**

- Should be done with 90 days of becoming a Candidate member
- Qualifications:
 - An existing Certified member (RPP)
 - Has more than three years experience as an RPP
- Mentor can be (and often is) a colleague, or close professional associate – but does not have to be... Can be 'long distance' or remote

I'm a Candidate – Now What?

MENTORSHIP: What is the Mentorship requirement & how does it work?

- To work collaboratively with an experienced professional while working in planning:
- Undertaken for a minimum of **1 year**
- To ensure the Candidate is exposed to a range of key topics & understands key competencies of the profession, while working in planning

I'm a Candidate – Now What?

MENTORSHIP: Continued...

- Issues covered would include
 - Code of Ethics & Professional Conduct
 - Role of the “Public Interest” in planning
 - Role of profession in maintaining standards/ professionalism
- There is a guide!
- Documented and finalized through a signed “Record of Mentorship” submitted to PSB.

I'm a Candidate – Now What?

SPONSORED PRACTICAL WORK EXPERIENCE:

While employed in planning, and once a Candidate, an important step is:

- Find & declare to the PSB your **SPONSOR:**
- Qualifications:
 - An existing Certified member (RPP)
 - Has more than three years experience as an RPP
- Sponsor must be at 'arms length' from Candidate (no direct conflict - collegial, or personal relationship)... Can be 'long distance' or remote

I'm a Candidate – Now What?

SPONSORED PRACTICAL WORK EXPERIENCE: What is required & how does it work?

- To complete & document a minimum number of years of experience working as a planner.
- Work performed must be *planning work* to be counted towards the requirement (must be of *sufficient level of responsibility*, not just a time period).
- Must be documented in a written 'Record of Practical Work Experience'.
- Must be reviewed, verified & signed of by Sponsor; submitted to PSB.
- There is a guide!

I'm a Candidate – Now What?

ETHICS & PROFESSIONALISM COURSE: What is required & how does it work?

- Must be successfully completed before Candidate can sit the final Professional Examination.
- It is intended to test & prepare Candidates for the final Examination.
- It is a self-guided online course with questions, scenarios – particularly focused on testing ethical issues, the 'Public Interest', and professionalism.
- Must receive 70% or better to pass.

I'm a Candidate – Now What?

FINAL PROFESSIONAL EXAMINATION: What is required & how does it work?

- Is the final required step in the Certification process.
- Is a supervised exam offered twice each year (Spring & Fall) on fixed dates.
- Again, focused on testing ethical issues, the 'Public Interest', and professionalism.
- Was a written (essay style) Exam; as of Fall 2016 – changed to an electronic closed-option Exam (e.g. multiple choice, true/false etc.) delivered by computer.
- Must receive 80% or better to pass.
- Then referred to PIBC for admission as an RPP!

Opportunities & Challenges

- The mentorship, logging work experience (sponsorship) and the course can be done concurrently.
- Finding a Mentor and / or Sponsor.
- Attaining appropriate practical work experience in planning (what 'counts', what doesn't)... Could take more than minimum time period required.
- Getting the most out of the Course – draw on other sources (mentor, experience, etc...).
- Preparing for and writing the final Exam.

Questions & Discussion!



Contact us for more information at:

Professional Standards Board (PSB)
www.psb-planningcanada.ca



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THANK YOU

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