



District of Sechelt
Director of Planning and Development

The District of Sechelt is seeking a progressive planner who is looking to take their career to the next level by taking advantage of the unique opportunity that Sechelt can offer. Join our senior management team and lead the Planning and Development Department as our **Director of Planning and Development**.

Join the new District of Sechelt team: a fun, energized, dedicated and passionate group of diverse individuals continuously growing together to better serve the community. The District of Sechelt is proud to offer employee wellness initiatives and events; an annual six week vacation entitlement; a \$10,000 moving allowance; opportunities for training, development and career growth; a competitive salary between \$120,000 - \$140,000; and a comprehensive benefits package.

It's an exciting time to join the District of Sechelt team and lead the Planning and Development Department. We are currently working on our Integrated Community Sustainability Plan, Parks Master Plan, Liquid Waste Management Plan, Zoning Bylaw and Official Community Plan among the many active development applications in our growing community. Join our team, build your resume, and bring your creativity to the table as we create the future of the District of Sechelt.

Live in Sechelt's West Coast climate, and enjoy access to beautiful beaches, lakes, parks, mountains and trails. We have a wide range of community amenities, activities, outdoor recreation, shopping and a vibrant cultural scene. Enjoy our small town quality of life with ferry access from the Sunshine Coast to Horseshoe Bay and Downtown Vancouver and flight access to Vancouver Island and Vancouver International Airport.

The Director of Planning and Development plays a key leadership role at the District of Sechelt reporting to the Chief Administrative Officer. As a member of the Senior Management Team along with the Chief Administrative Officer and other department directors, this position contributes directly to achieving the overall vision of the organization and the community.

The Planning and Development Team consists of our Municipal Planner, two Community Planners, Planning Technician, Technical Assistant, two Building Inspectors, two Bylaw Enforcement Officers and a GIS Technician.

The successful candidate will possess proven leadership in a local government environment; superior communication skills; thorough knowledge of the principles, practices and methods required in the zoning and planning bylaws; extensive



knowledge of community development, planning and building programs; working knowledge of relevant computer and GIS applications; and excellent organization skills.

The successful candidate will create effective systems to manage the work flow of a high performing team in a unionized environment. The successful candidate will have the ability to work with elected officials; clearly present written and verbal information; manage conflict; perform multiple duties simultaneously within deadlines; develop effective working relationships with employees, developers, council and the general public; and serve as the statutory Approving Officer for the District.

The ideal candidate will have a University Degree in planning, urban planning, architecture, civil engineering, or a closely related field, preferably at the graduate level; membership with the Planning Institute of British Columbia; an established progressive career in Planning and Development Services or a related field, preferably in the municipal environment.

Qualified candidates are encouraged to submit a resume and covering letter before 11:00 pm on October 22, 2017 to Breanne Ostrosky, Acting Human Resources Advisor, by email to: hr@sechelt.ca or mail to: PO Box 129, Sechelt, BC, V0N 3A0. The District would like to thank all applicants for their interest; however only those selected for the interview process will be contacted.