



District of Lantzville

Incorporated June 2003

COMMUNITY PLANNER

The District of Lantzville, a seaside community of approximately 3,600 situated just north of Nanaimo, has a career opportunity for a dynamic individual to assume the role of Community Planner. This opportunity is designed for an enthusiastic, highly motivated, skilled individual who excels in municipal planning.

Reporting to the Chief Administrative Officer, the Community Planner/ Approving Officer is a member of the senior management team and provides advice on planning and development issues. This position is responsible for all land use and development functions including current and long range planning, development permits and bylaw amendments, and processing and coordinating related applications. The professional planning work includes, but is not limited to, the preparation of reports on land use matters, official community plans, zoning bylaws, development permits and presentations at Council/Committee meetings and Public Hearings as required. The Community Planner also serves as the staff liaison on the Parks and Recreation Commission and other committees, as required.

The successful candidate will possess a good understanding of sustainable and environmental stewardship, along with comprehensive knowledge of municipal and provincial acts related to municipal planning, and a thorough understanding of development approvals. The work requires strong analytical and problem-solving skills, excellent customer service and communication skills (written and oral) and a demonstrated ability to utilize initiative and creativity in bringing out effective responses to community planning matters. The successful candidate must be capable of working independently with limited supervision in a position requiring a high degree of accuracy, efficiency, diplomacy and confidentiality.

Qualifications:

- University degree in urban planning, geography or engineering
- Certificate in local government service delivery and/or 5 to 7 years previous experience in a municipal or other government setting
- Membership or eligibility for membership in PIBC and/or the Canadian Institute of Planners

The District offers a competitive salary, excellent benefits package, and supports continued career and professional development.

Qualified applicants should forward a cover letter and detailed resume, by **4:00 pm on Friday, July 20, 2018** to: Director of Corporate Administration

District of Lantzville, PO Box 100, 7192 Lantzville Road, Lantzville, BC V0R 2H0

Telephone: 250.390.4006 Facsimile: 250.390.5188 Email: tcoates@lantzville.ca

We thank all applicants for their interest; however, only those selected for interviews will be contacted.