



City of Courtenay
Career Opportunity
Relief “Environmental Planner”

The City of Courtenay’s Development Services Department invites applications for the temporary position of “Environmental Planner”. This is a union position subject to the terms and conditions of the current collective agreement between the City and CUPE Local 556.

The Environmental Planner will perform a variety of planning duties that include preparing reports, studies, and facilitating public consultations related to land use, parks and environmental planning. Reporting to the Manager of Planning, this position also reviews land use and development applications as they relate to environmental and parks policies, ensuring compliance with appropriate regulations and legislation.

Minimum qualifications include:

- Degree from a Canadian Institute of Planners accredited Planning Program or a degree in Environmental Sciences, or Resource Management, or have an equivalent combination of post-secondary education and work experience
- Membership or eligibility for membership in the Canadian Institute of Planners and the Planning Institute of BC
- Valid BC Driver’s License
- Criminal Record Check
- Sound (3-4 years) experience in the community planning field with emphasis on sustainability and environmental issues.
- Sound knowledge of the philosophies, principles, and practices of municipal and environmental planning and design
- Sound knowledge of Local Government and environmental legislation in British Columbia
- Strong interpersonal, communication, presentation, facilitation, research, problem solving, and analytical skills
- Good office computer skills
- Ability to act in a coordinating capacity with City staff, officials, citizen’s groups, etc.
- Ability to be creative and use sound judgment in making planning recommendations
- Ability to work well as a team member
- Ability to prioritize and meet deadlines
- Ability to deal effectively with representatives of government, business and development, the general public, City staff and Council members

This is a temporary full-time position available soon to approximately September 30, 2018 (35-hour workweek). The 2017 wage rate is \$37.50 increasing to \$38.25 in 2018.

If you are interested in this opportunity, please go to www.courtenay.ca/jobs and apply by December 26, 2017.

